

## AGENDA

**Meeting:** SOUTH WEST WILTSHIRE AREA BOARD  
**Place:** Charlton New Remembrance Hall, The Remembrance Field,  
Charlton, Shaftesbury, SP7 0PL  
**Date:** Wednesday 11 April 2012  
**Time:** 7.00 pm

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Including the Parishes of Alvediston, Ansty, Barford St. Martin, Berwick St John, Berwick St Leonard, Bishopstone, Bowerchalke, Broad Chalke, Burcombe Without, Chicklade, Chilmark, Compton Chamberlayne, Dinton, Donhead St Andrew, Donhead St Mary, East Knoyle, Ebbesbourne Wake, Fonthill Bishop, Fonthill Gifford, Fovant, Hindon, Kilmington, Mere, Netherhampton, Quidhampton, Sedgehill and Semley, South Newton, Stourton with Gasper, Stratford Toney, Sutton Mandeville, Swallowcliffe, Teffont, Tisbury, Tollard Royal, West Knoyle, West Tisbury, Wilton and Zeals.

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**The Area Board welcomes and invites contributions from members of the public. The chairman will try to ensure that everyone who wishes to speak will have the opportunity to do so.**

If you have any requirements that would make your attendance at the meeting easier, please contact your Democratic Services Officer.

**Refreshments and networking opportunities will be available from 6:30pm.**

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Please direct any enquiries on this Agenda to Lisa Moore (Democratic Services Officer), on 01722 434560 or email [lisa.moore@wiltshire.gov.uk](mailto:lisa.moore@wiltshire.gov.uk)

or Stephen Harris (South West Wiltshire Community Area Manager), Tel: 01722 434211 or (email) [stephen.harris@wiltshire.gov.uk](mailto:stephen.harris@wiltshire.gov.uk)

All the papers connected with this meeting are available on the Council's website at [www.wiltshire.gov.uk](http://www.wiltshire.gov.uk)

Press enquiries to Communications on direct lines (01225) 713114 / 713115.

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### Wiltshire Councillors

Cllr Bridget Wayman – (Chairman)	Nadder and East Knoyle
Cllr Josephine Green – (Vice-Chairman)	Fovant and Chalke Valley
Cllr Richard Beattie	Wilton and Lower Wylde Valley
Cllr Tony Deane	Tisbury
Cllr George Jeans	Mere



Items to be considered	Time
<p>1. <b>Welcome and Introductions</b></p>	7.00pm
<p>2. <b>Apologies for Absence</b></p>	
<p>3. <b>Declarations of Interest</b></p> <p>Councillors are requested to declare any personal or prejudicial interests or dispensations granted by the Standards Committee.</p>	
<p>4. <b>Minutes (Pages 3 - 24)</b></p> <p>To confirm as a correct record and sign the minutes of the previous two meeting held on Wednesday 29 February and Thursday 22 March 2012.</p>	
<p>5. <b>Matters Arising</b></p> <p>The Board will discuss any matters arising from the minutes of the last two meetings.</p>	
<p>6. <b>Chairman's Announcements</b></p> <p>To receive Chairman's Announcements including:</p> <ul style="list-style-type: none"> <li>• Confirmation of successful Community Area Grant Applications in 2011/12.</li> <li>• Feedback from the Community Planning Event, held on 5 March 2012.</li> </ul>	7.10pm
<p>7. <b>Tisbury Campus Update</b></p> <p>To receive an update from a member of the Tisbury Campus Shadow Community Operations Board (SCOB).</p> <p><i>Cllr Tony Deane</i></p>	7.20pm
<p>8. <b>Partner and Community Updates (Pages 25 - 36)</b></p> <p>The Board will receive verbal updates from partners present, some written updates are attached.</p> <p>Wiltshire Fire &amp; Rescue Service will be presenting proposals for their Integrated Risk Management Plan for 2012-15.</p>	7.30pm

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|-----|--|---------------|
| 9.  | <b>Community Area Transport Group Update</b> (Pages 37 - 40)   | <b>7.55pm</b> |
|     | To receive an update from a member of the group.   |               |
|     | <i>Councillor: Tony Deane</i>  |               |
|     | The Board will also consider the attached SID report.  |               |
|     | <i>Officer: Stephen Harris, Community Area Manager</i>   |               |
| 10. | <b>Youth Project Funding</b> (Pages 41 - 42)   | <b>8.05pm</b> |
|     | The Board will consider a bid for Youth Funding as detailed in the officer's report attached to the agenda. Young people in attendance will be invited to present their bid to the Area Board.   |               |
|     | <i>Officer: Stephen Harris, Community Area Manager.</i>  |               |
| 11. | <b>Replacement Finger Post Funding</b> (Pages 43 - 44)   | <b>8.10pm</b> |
|     | To consider a bid for funding a replacement finger post, from Teffont Parish Council, as detailed in the attached officer's report.  |               |
|     | <i>Officer: Stephen Harris, Community Area Manager</i>   |               |
| 12. | <b>Jubilee and Olympic Community Events Funding</b> (Pages 45 - 52)  | <b>8.20pm</b> |
|     | The Board will consider bids for funding from the Jubilee and Olympic Community Event Funding budget, as detailed on the officer's report.   |               |
|     | <i>Officer: Stephen Harris, Community Area Manager</i>   |               |
| 13. | <b>Community Area Grants</b> (Pages 53 - 64)   | <b>8.35pm</b> |
|     | The Board members will consider one application for funding from the Community Area Grants Scheme from Zeals Youth Trust and will consider additional funding for Broad Chalke Village Hall Committee following their bid at the previous grants meeting on 29 February 2012, as detailed in the officer's report. |               |
|     | <i>Officer: Stephen Harris, Community Area Manager</i>   |               |
| 14. | <b>Update on Issues</b> (Pages 65 - 66)  | <b>8.50pm</b> |
|     | To receive an update on the progress of issues to date.  |               |
|     | <i>Officer: Stephen Harris, Community Area Manager</i>   |               |
| 15. | <b>Close</b> (Pages 67 - 68)   | <b>9.00pm</b> |
|     | A copy of the Forward Plan is attached for information.  |               |

### **Future Meeting Dates**

Wednesday 13 June 2012

7.00pm

Bishopstone Village Hall

Wednesday 15 August 2012

7.00pm

Mere Community Area

Wednesday 17 October 2012

7.00pm

Nadder Hall, Tisbury

Wednesday 5 December 2012

7.00pm

Wilton Community Centre

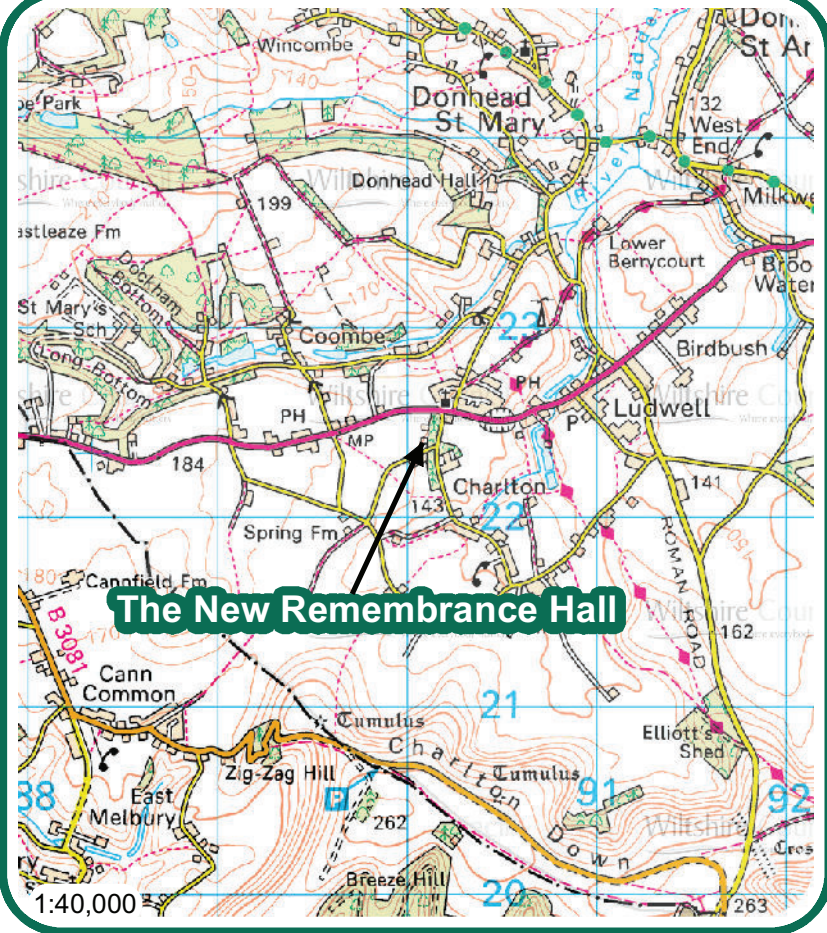
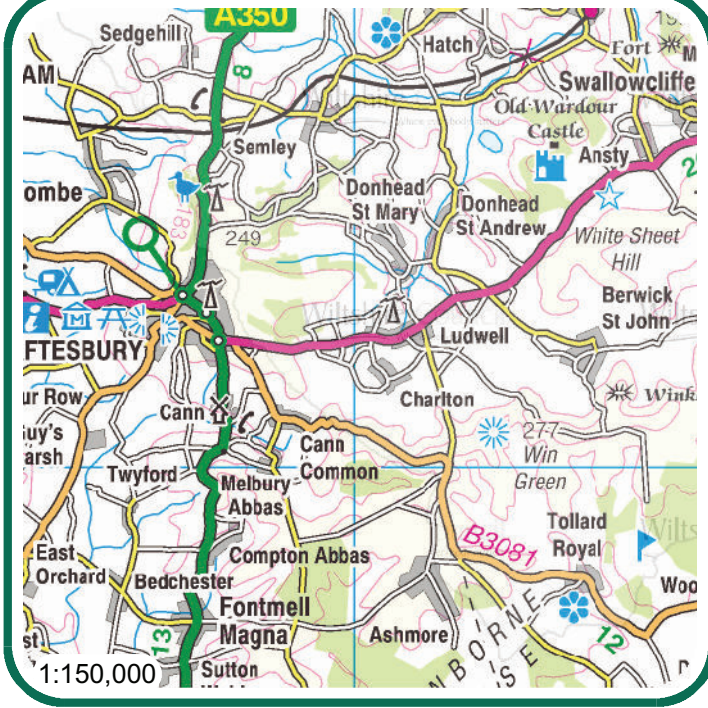
Wednesday 6 February 2013

7.00pm

Grove Buildings, Mere

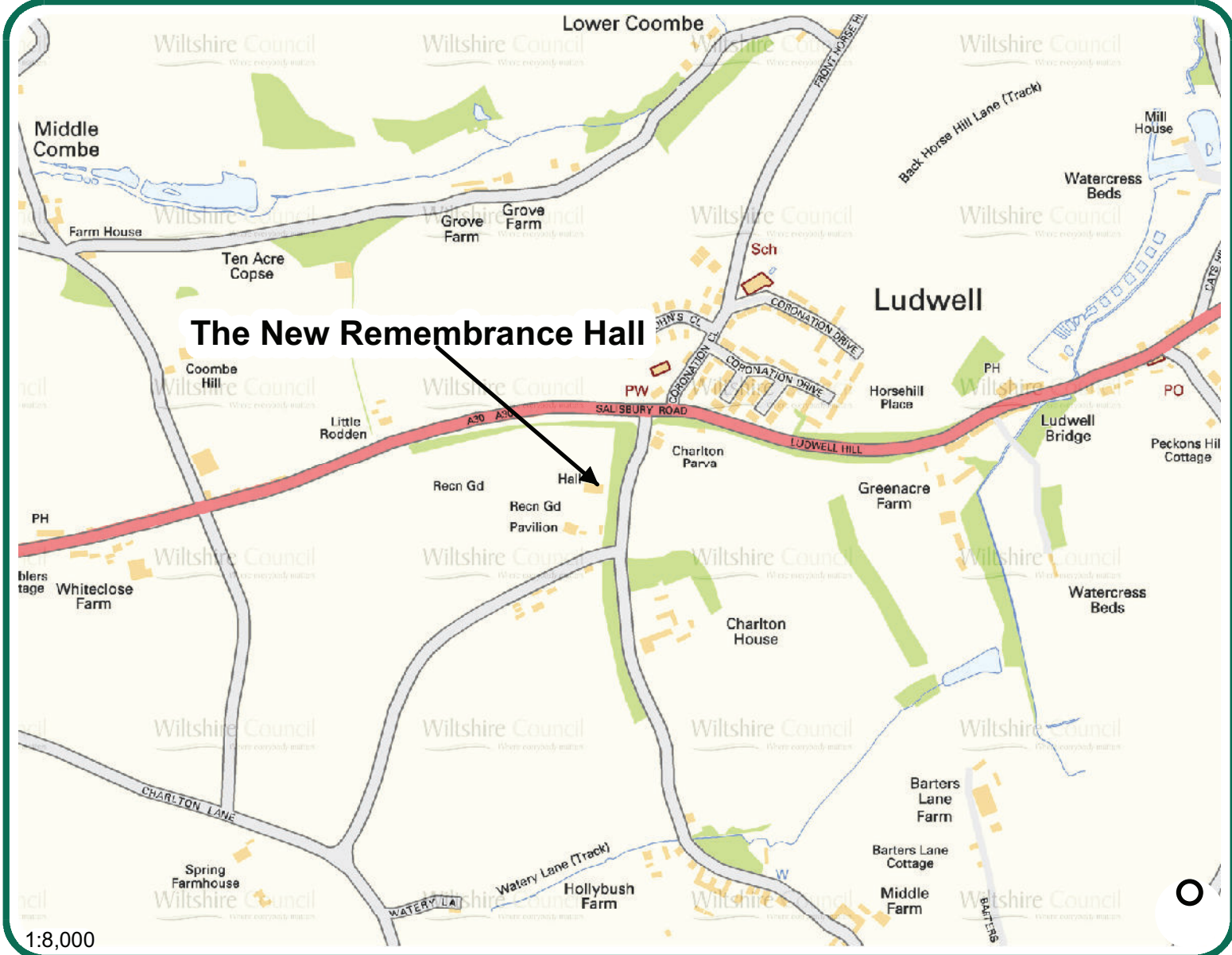






**The New Remembrance Hall  
The Remembrance Field  
Charlton  
Shaftesbury  
SP7 0PL**

**Wiltshire Council**  
Where everybody matters







# MINUTES

**Meeting:** SOUTH WEST WILTSHIRE AREA BOARD  
**Place:** Nadder Hall, Weaveland Road, Tisbury, SP3 6HJ  
**Date:** 29 February 2012  
**Start Time:** 6.00pm  
**Finish Time:** 9.05pm

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Please direct any enquiries on these minutes to:

Lisa Moore (Democratic Services Officer), Tel: 01722 434560

or (e-mail) [lisa.moore@wiltshire.gov.uk](mailto:lisa.moore@wiltshire.gov.uk)

Papers available on the Council's website at [www.wiltshire.gov.uk](http://www.wiltshire.gov.uk)

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## **In Attendance:**

### **Wiltshire Councillors**

Cllr Jose Green (Vice Chairman), Cllr Richard Beattie, Cllr Tony Deane and Cllr George Jeans

### **Wiltshire Council Officers**

Stephen Harris, Community Area Manager  
Lisa Moore, Democratic Services Officer  
Jaki Farrell, Youth Services Coordinator

### **Town and Parish Councillors**

Ansty Parish Council – A Oldfield  
Barford St. Martin Parish Council – J Childs & F Coombes  
Bishopstone Parish Council – J Thompson & E Williams  
Chilmark Parish Council – P Boyles  
Dinton Parish Council – C Churchill  
Donhead St. Andrew Parish Council – S Harry (also for Tisbury PC)  
Donhead St. Mary Parish Council – J Barnes & J Pendrill  
East Knoyle Parish Council – D Booth  
Fovant Parish Council – N Knowles  
Hindon Parish Council – D Robertson & J Robinson  
Quidhampton Parish Council – K Taylor  
Sedgehill and Semley PC – C Lawton  
South Newton Parish Council – J Green

Sutton Mandeville Parish Council – W Brooks & J Childs  
Swallowcliffe Parish Council – G Ewer  
Teffont Parish Council – Z Faulkner & R Long-Fox  
Tisbury Parish Council – J Amos  
West Tisbury Parish Council – G Flower & I Lacy  
Wilton Town Council – P Matthews & I Seviour

**Partners**

Wiltshire Police Authority – Joy Hillyer

**Total in attendance: 87**

<u>Agenda Item No.</u>	<u>Summary of Issues Discussed and Decision</u>
1.	<p><u>Welcome and Introductions to the Young People's Section of the Agenda</u></p> <p>Councillor Jose Green was in the Chair as Chairman for this meeting as Councillor Wayman was unwell and unable to attend.</p> <p>Councillor Green welcomed everyone to the youth section of the meeting.</p>
2.	<p><u>Youth Project Funding</u></p> <p>Steve Harris, Community Area Manager and Jaki Farrell, Youth Services Coordinator, explained the application process to the groups sitting around the workshop tables.</p> <ul style="list-style-type: none"> <li>• The deadline to submit an application is Friday 9 March.</li> <li>• Applications would then be presented to the Board on 22 March, at the special grants meeting, where the Board members would make a decision.</li> </ul> <p>The aim of this workshop was to discuss project ideas, see how to make an application and what should be included in a presentation.</p> <p>The Board members and others in attendance joined the workshop tables to work with the young people in their groups.</p>
3.	<p><u>Feedback from Young People</u></p> <p>It was decided that time would be better spent by continuing with the workshop sessions as the young people were in mid discussion at this point.</p> <p>The view of the young people on items and issues to be considered at a future Area Board would be collected at a later date.</p>
4.	<p><u>Youth Area Board Summary and Interlude</u></p> <p>The Chairman, Councillor Green thanked the young people for attending and hoped to see them again on 22 March 2012, at the special Grants meeting, where they could present their projects to the Board for consideration for funding.</p>
5.	<p><u>Welcome and Introductions to the South West Wiltshire Area Board</u></p> <p>The Chairman, Councillor Green welcomed everyone to the second section of the Area Board meeting.</p>

6.	<p><u>Apologies for Absence</u></p> <p>Apologies for absence were received from:</p> <ul style="list-style-type: none"> <li>• Graham Hogg – Service Director</li> <li>• Charles Smith – Dinton Parish Council</li> <li>• Tony Phillips – Fovant Parish Council</li> </ul>
7.	<p><u>Declarations of Interest</u></p> <p>Councillor Tony Deane declared a personal and non prejudicial interest relating to item 17 – Grant application from Teffont Village Hall Committee, as his wife was a member of the committee. He remained in the room and voted on the application.</p>
8.	<p><u>Minutes</u></p> <p>The minutes of the previous meeting held on Wednesday 7 December were agreed as a correct record and signed by the Chairman.</p>
9.	<p><u>Matters Arising</u></p> <p>Wilton Town Councillor, Phil Matthews noted that the notes of the British Cycle Association meeting referred to in minute 5 on page 3 were now available.</p>
10.	<p><u>Chairman's Announcements</u></p> <p>The Chairman passed on the thanks of Fovant Parish Council to the young people who had recently worked on a project to build some steps in the village, through the leisure credits scheme.</p> <p>A Bishopstone Parish Councillor also praised the young people for their work in clearing footpaths and installing a new style in Bishopstone.</p> <p><u>Waste Services Display</u></p> <p>The waste and recycling collection service is changing from March all waste and recycling collections will be fortnightly. A display and a member of the waste services team was available in the foyer to answer any questions before the meeting.</p> <p><u>Community Planning Event</u></p> <p>Posters advertising the Community Planning event due to take place on 5<sup>th</sup> March 2012, had been circulated.</p> <p><u>Help to Live at Home – Update</u></p> <p>An update on this service had been attached to the agenda.</p> <p><u>The Localism Act 2011</u></p> <p>An update on this had been attached to the agenda.</p>

	<p><u>Water Abstraction Update</u> Following the last Area Board meeting in December, Councillor Deane had taken this item to Cabinet for consideration. The Leader of the Council, Councillor Jane Scott, wrote to the Environment Agency regarding the matter. Wessex Water and the Environment Agency would hold a meeting in March to discuss water abstraction issues for the county.</p> <p><u>Extraordinary meeting to consider Grants – 22 March 2012</u> An additional Board meeting had been scheduled for Thursday 22<sup>nd</sup> March, specifically to consider grants and funding. This would be held at Nadder Hall, Tisbury at 7.00pm. For further information contact the Community Area Manager, Stephen Harris on 01722 434211 or by email <a href="mailto:Stephen.harris@wiltshire.gov.uk">Stephen.harris@wiltshire.gov.uk</a></p> <p><u>Core Strategy</u> A Draft Wiltshire Core Strategy Pre-Submission document update had been circulated at the meeting.</p>
11.	<p><u>Councillor Initiative - Jubilee and Olympic Community Event Funding</u></p> <p><u>Community Event Funding</u> In June 2012 it will be the Queen's Diamond Jubilee. In July 2012 the Olympic torch will be passing through the South West area of Wiltshire. The aim of this project is to provide a simple process for awarding grants to support celebrations within the South West Wiltshire Community Areas.</p> <p>The Board considered the recommendation to allocate £41,000 of funds to this project as detailed in the attached report.</p> <p><b><u>Decision:</u></b> <b>The South West Wiltshire Area Board agreed to set aside £41,000 of its 2011/12 budget for Jubilee and Olympic Community Event Funding, in line with the criteria as set out in the Officer's report. Any funding unspent would revert back to the Area Board general funding pot.</b></p> <p>A report detailing five applications which had already been received for this funding had been attached to the agenda. The Board members considered each application in turn.</p> <p><b><u>Decision</u></b> <b>Donhead St Andrew Parish Council was awarded £904 from the Area Board Diamond Jubilee &amp; Olympic Torch Fund, towards a Jubilee event, which will include a barn dance, BBQ and the lighting of a beacon bonfire.</b></p> <p><b><u>Decision</u></b> <b>Tisbury Parish Council was awarded £1,990 from the Area Board Diamond Jubilee &amp; Olympic Torch Fund, towards a Jubilee event, which will include</b></p>

entertainment, an evening show, a hog roast and the lighting of a beacon bonfire.

**Decision**

**Berwick St John Parish Council was awarded £1,000 from the Area Board Diamond Jubilee & Olympic Torch Fund, towards a three day Jubilee event, which will include a community lunch, street party, BBQ and the lighting of a beacon bonfire.**

**Decision**

**Kilminster Parish Council was awarded £1,000 from the Area Board Diamond Jubilee & Olympic Torch Fund, towards a Jubilee event, which will include activities for children, a BBQ and a local band.**

*It was noted that the Kilminster PC event would be a joint celebration with neighbouring Stourton Parish Council, therefore Stourton would not be able to apply for a separate Jubilee Grant for the same event.*

**Decision**

**Wilton Town Council was awarded £2,000 from the Area Board Diamond Jubilee & Olympic Torch Fund, towards a four day Jubilee event which will include concerts and a street party and a carnival.**

**Medieval Tent Funding**

All Area Boards had been invited to organise and host a jousting tent in the Cathedral Close in which to 'showcase' their history and provide examples of community initiatives which makes their area unique. Wiltshire Council had submitted an application to the Community Covenant Grant Scheme to assist with the cost of staging this event, however if this application is unsuccessful the Area Board would be asked to contribute to the funding of the event by providing the cost to hire a Jousting tent of their choice.

The Board members voted on the recommendation to set aside £1,400 of the Area Board budget for 2011/12, to cover the hire cost of a specific jousting style tent.

**Decision**

**The South West Wiltshire Area Board agreed to allocate £1,400 from the 2011/12 Area Board budget, to fund the hire of an oblong medieval tent for the Event on 1<sup>st</sup> May 2012.**

**Working Group**

The Board aims to set up a Working Group to look at how the Area Board, the AONB and Parishes across the community areas could come together to present South West Wiltshire (SWW) at the event.

The Chairman added that the Board would be looking for some input from

	<p>Parish Council's as there is a wealth of historic, archaeological, topographical together with artistic talent reflected in literature and films within the AONB and SWW Area Board area.</p> <p>The Community Area Manager (CAM) would be emailing parishes with information, anyone interested in joining the working group could contact CAM, <a href="mailto:Stephen.harris@wiltshire.gov.uk">Stephen.harris@wiltshire.gov.uk</a></p>
12.	<p><u>Tisbury Campus Update</u></p> <p>Councillor Tony Deane gave an update on the Tisbury Campus project, this included:</p> <ul style="list-style-type: none"> <li>• The Shadow Community Operations Board (SCOB) had carried out consultations locally on two separate occasions.</li> <li>• There had been a delay in a decision by Cabinet on whether to purchase the old Nadder Hall site, for the campus development. This would now be considered in September 2012.</li> <li>• Plans for the Campus were currently being drawn up.</li> </ul> <p>Councillor Deane explained that due to other commitments, two members of the SCOB recently had to stand down and therefore the SCOB would like to hear from anyone interested in joining. Expression of Interest forms were circulated for people to complete. The SCOB were particularly interested in hearing from anyone with a business background and anyone who could offer a public health perspective to the group.</p>
13.	<p><u>Partner and Community Area Updates</u></p> <p>Written updates had been attached to the agenda, in addition the following verbal updates were received:</p> <p><u>Wilton Youth Centre Opening</u> Phil Matthews, Wilton Town Councillor thanked the Area Board and Councillor Beattie for the support given to the Wilton Youth Centre opening event recently. He also praised the work of Jenni Bertram, Youth Services Coordinator and the Wilton area team.</p> <p><u>Community Area Grant Successes</u> At the Board meeting on 11<sup>th</sup> April, there would be a review of all successful grants awarded during the 2011/12 financial year.</p> <p><u>Wiltshire Police Authority (WPA)</u> Joy Hillyer explained that the Chief Constable Brian Moore had been seconded to the Border Agency, the deputy Chief Constable had been appointed as temporary Chief Constable.</p> <p>The WPA were in the process of writing the Police Plan for the year. WPA was</p>



	<p>conducting a consultation to gather views and concerns relating to the transition in November from a Police Authority to an elected Police and Crime Commissioner.</p> <p>Councillor Green congratulated PCSO, Sam Spacey from the Wilton area, as he would be leaving to become a Police Constable for Wiltshire Constabulary.</p> <p>The Chairman Noted that due to the additional hour at the start of the agenda and the overall scope of the agenda, the Police and the Youth Services Coordinator had been stood down from attending the Area Board meeting on this occasion as they had provided written updates.</p>
14.	<p><u>Community Asset Transfer</u></p> <p>The Board considered the Community Asset Transfer application for the transfer of Hindon Allotments, Hindon to be transferred to Hindon Parish Council. The officers report and a copy of the application was attached to the agenda.</p> <p><b><u>Decision</u></b>  <b>South West Wiltshire Area Board agreed to the Community Asset Transfer of Wiltshire Council owned land at Hindon Allotments to Hindon Parish Council, in accordance with Wiltshire Council’s Community Asset Transfer Policy.</b></p>
15.	<p><u>Community Area Transport Group Update and Funding for Safety Improvement Project to the Crossing on the A30 near Ludwell</u></p> <p><u>Community Area Transport Group (CATG)</u>  The Board received an update from Councillor Tony Deane and noted the minutes attached to the agenda from the last CATG meeting held on 31 January 2012.</p> <p><u>Councillor Initiative – A30 Safety Improvement Project Funding</u>  The Board members considered the proposal to award £11,000 of funds from the 2011/12 budget to the safety improvement project on the A30 at Charlton, near Ludwell, as detailed on the attached report.</p> <p><b><u>Decision</u></b>  <b>The South West Wiltshire Area Board agreed to award £11,000 from the 2011/12 Area Board Budget to the Safety Improvement project to the crossing on the A30 near Ludwell. As detailed in the Officer’s report; a payment of £1,000 from Donhead St Mary Parish Council would be paid back into the Area Board general funding pot over a two year period, this would be as 2 payments of £500, once their precept was available.</b></p>

16.	<p><u>Replacement Finger Posts</u></p> <p>The Board considered the bid from Quidhampton Parish Council for £350 of funding for replacing or refurbishing a finger posts on the highway in their area.</p> <p><b><u>Decision</u></b>  <b>To award upto £350 of funding to Quidhampton Parish Council as set out in the Officer's Report with the condition that each Parish Council that receives funding to replace or refurbish a finger post must provide evidence of doing so within twelve months.</b></p> <p>Some of the Parishes that had already undertaken repair and replacement work on finger posts discussed the varied costs involved with the work, depending on who was hired to carry the work out.</p> <p>One Parish that had previously been awarded a £350 grant explained that they were unable to proceed with the work, due to unforeseen increase in costs involved.</p> <p>Teffont Parish Council added that using local resources had enabled them to get the work done for a better price. They had the contact details of a local craftsman who had carried out their fingerpost work for a reasonable price, anyone interested in using the same craftsman could obtain his details from the Teffont Parish Clerk or the Community Area Manager.</p> <p>Stephen Harris added that if parishes were experiencing difficulty in getting the works done at a reasonable price, they should contact him, so that a way forward could be found.</p>
17.	<p><u>Community Area Grants</u></p> <p>The Board considered eight applications detailed in the report, for funding from the Community Area Grant Scheme. The Chairman invited applicants present to speak in support of their application and to answer any questions from the room. After discussion the Board members voted on each application in turn.</p> <p><b><u>Decision</u></b>  <b>Broad Chalke Village Hall Management Committee was awarded £1,663 towards their project to purchase a sound system.</b></p> <p><b><i>Reason</i></b>  <b><i>The application met the Community Area Grant Criteria for 2011/12 and demonstrates a link to the Wiltshire Community Plan 2011 – 2026 as detailed in the Officer's Report.</i></b></p> <p>Notes: The amount awarded was £550 less than the £2,213 applied for as no one was available to provide justification as to why a three year warranty was required.</p>

**Decision**

**Tollard Royal Village Committee was awarded £1,000 to purchase a Village Marquee.**

***Reason***

***The application met the Community Area Grant Criteria for 2011/12 and Area Board recognises the need to support and enhance local facilities for all the community.***

Notes: The Chairman advised the applicant that as the marquee would be used during the Jubilee celebrations in the parish, this would be taken into consideration when considering any forthcoming application for funding from the Jubilee fund.

**Decision**

**Chilmark Horticultural Society was awarded £959 towards purchasing exhibiting facilities for village shows.**

***Reason***

***The application met the Community Area Grant Criteria for 2011/12 and demonstrates a link to the Wiltshire Community Plan 2011 – 2026 as detailed in the Officer's Report.***

**Decision**

**Sedgehill Village Hall Committee was awarded £989.21 towards the re-decoration project of the Village Hall.**

***Reason***

***The application met the Community Area Grant Criteria for 2011/12 and demonstrates a link to the Wiltshire Community Plan 2011 – 2026 as detailed in the Officer's Report.***

**Decision**

**The Forum Stroke Club was awarded £501.90 towards their Archery project.**

***Reason***

***The application met the Community Area Grant Criteria for 2011/12 and demonstrates a link to the Wiltshire Community Plan 2011 – 2026 as detailed in the Officer's Report.***

**Decision**

**Teffont Village Hall Committee was awarded £7,508.46 towards their project to refurbish the village hall.**

***Reason***

***The application met the Community Area Grant Criteria for 2011/12 and demonstrates a link to the Wiltshire Community Plan 2011 – 2026 as detailed in the Officer's Report.***

**Decision**

**Semley Village Hall Committee was awarded £968 towards their project to refurbish the kitchen ceiling at the village hall.**

	<p><b>Reason</b>  <i>The application met the Community Area Grant Criteria for 2011/12 and demonstrates a link to the Wiltshire Community Plan 2011 – 2026 as detailed in the Officer’s Report.</i></p> <p><b>Decision</b>  <b>East Knoyle Village Hall Committee was awarded £5,000 towards the planned improvement project for the hall kitchen. This amount would be as a £4,000 grant and a £1,000 loan which the applicant must agree to repay within 24 months</b></p> <p><b>Reason</b>  <i>The application met the Community Area Grant Criteria for 2011/12 and demonstrates a link to the Wiltshire Community Plan 2011 – 2026 as detailed in the Officer’s Report.</i></p> <p><b>The Area Board advised that applicants should always approach the Parish Council for a financial contribution towards projects which have a wider community benefit.</b></p>
18.	<p><u>Update on Issues</u></p> <p>Steve Harris, Community Area Manager advised that he would be providing an update at each Area Board meeting on live issues. There would also be a link on the Just a Minute which is sent out following each Area Board meeting.</p> <p>Steve asked for people to let him know about any Issues that were thought to have been incorrectly closed, so that he could establish whether anything further could have been done and whether they should be looked into further.</p> <p>It was suggested that Sutton Mandeville Parish Council should approach the CATG to discuss the possibility of providing some signage for the area, to get motorists to slow down towards Sutton Row.</p>
19.	<p><u>Future Meeting Dates and Close:</u></p> <p>The next meeting of the South West Wiltshire Area Board will be held on Thursday 22 March 2012, from 7.00pm at Nadder Hall, Tisbury. This meeting is solely to consider:</p> <ul style="list-style-type: none"> <li>• Youth Funding Bids</li> <li>• Jubilee/Olympic Community Event Bids</li> <li>• Community Area Grant Applications</li> </ul> <p>The Chairman, Councillor Green thanked everyone for coming and closed the meeting.</p>

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# MINUTES

**Meeting:** SOUTH WEST WILTSHIRE AREA BOARD  
**Place:** Nadder Hall, Weaveland Road, Tisbury, SP3 6HJ  
**Date:** 22 March 2012  
**Start Time:** 7.00 pm  
**Finish Time:** 9.30 pm

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Please direct any enquiries on these minutes to:

Lisa Moore (Democratic Services Officer), Tel: 01722 434560  
or (e-mail) [lisa.moore@wiltshire.gov.uk](mailto:lisa.moore@wiltshire.gov.uk)

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## **In Attendance:**

### **Wiltshire Councillors**

Cllr Bridget Wayman (Chairman), Cllr Jose Green (Vice Chairman),  
Cllr Richard Beattie, Cllr Tony Deane and Cllr George Jeans

### **Wiltshire Council Officers**

Stephen Harris, Community Area Manager  
Lisa Moore, Democratic Services Officer  
Jaki Farrell, Locality E Team Leader, Integrated Youth Service

### **Town and Parish Councillors**

Barford St. Martin Parish Council – S Sheppard  
Bishopstone Parish Council – M Ash  
Chicklade Parish Council – C Howard Higgins  
Chilmark Parish Council – P Boyles  
Dinton Parish Council – J Fry  
Donhead St. Mary Parish Council – J Barnes, P Lucas & J Pendrill  
Hindon Parish Council – D Robertson  
Kilmington Parish Council – K Taylor  
Sedgehill and Semley PC – B Ford  
Sutton Mandeville Parish Council – M Summer  
Swallowcliffe Parish Council – D Bright  
Teffont Parish Council – Z Faulkner & R Long-Fox  
Tisbury Parish Council – J Amos  
West Tisbury Parish Council – J Amos  
Wilton Town Council – P Matthews

**Partners**

TAPCAP – N Knowles

**Total in attendance: 71**

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<u>Agenda Item No.</u>	<u>Summary of Issues Discussed and Decision</u>
1.	<p><u>Welcome and Introductions</u></p> <p>The Chairman, Councillor Bridget Wayman welcomed everyone to the special meeting of the South West Wiltshire Area Board.</p>
2.	<p><u>Apologies for Absence</u></p> <p>There were none.</p>
3.	<p><u>Declarations of Interest</u></p> <p>Councillor Jeans declared the following interests relating to item 6 - Community Area Grants:</p> <ul style="list-style-type: none"> <li>• Application from Mere Town Football Club - Personal and non prejudicial interest, as he was a trustee of the Mere Memorial Ground committee, who owned the land where the project would take place. Councillor Jeans stayed for the whole application and voted.</li> <li>• Application from Mere Parish Council – Prejudicial interest as he was also a member of the parish council. Councillor Jeans spoke on behalf of the application then left the room when the other Board members voted.</li> </ul>
4.	<p><u>Youth Funding Bids 2011/12.</u></p> <p>At the last meeting of the Area Board, a youth funding workshop was held, where over 30 young people came together with Councillors, Officers and members of the community to look at producing funding bids for their projects.</p> <p>The Board received 20 bids from various young people’s groups, these bids were then collated and suitable bids were then presented to the Board by the young people themselves. The Board members considered each bid in turn.</p> <p>The following applicants withdrew their bid prior to the meeting taking place:</p> <ul style="list-style-type: none"> <li>• Mere 1<sup>st</sup> Guides</li> <li>• Wilton and Barford Primary School</li> <li>• Youth SVP/Upper Room/Source/Spirit</li> <li>• Revive Youth Group</li> <li>• Mere School Council</li> </ul> <p><b><u>Decision</u></b>  <b>Salisbury and Farmers Young Farmers Club was awarded £300 of funds from the Youth Funding Budget for 2011/12, towards their project to</b></p>

expand activities, sponsorship, group talks and demonstrations.

**Decision**

The application from Wilton Explorer Scouts was deferred until the next meeting, as no one was available to present the bid.

**Decision**

Tisbury Skate Park Group was awarded £1,000 of funds from the Youth Funding Budget for 2011/12, towards their skate park project.

**Decision**

Chilmark Cricket Club Juniors was awarded £975 of funds from the Youth Funding Budget for 2011/12, towards their project to purchase junior coaching equipment.

**Decision**

Mere Tiddlers and Toddlers Group was awarded £300 of funds from the Youth Funding Budget for 2011/12, towards their project to replenish toys and equipment for the group.

**Decision**

Mere Town Football Club Under 15's was awarded £1,000 of funds from the Youth Funding Budget for 2011/12, towards their project to purchase equipment and new kit.

**Decision**

Wilton Development Centre for Young People was awarded £500 of funds from the Youth Funding Budget for 2011/12, towards their project to purchase tools for the gardening project at the youth centre. *The Board recommended that the group advertise locally for donations of unwanted second hand tools from the local community.*

**Decision**

West Salisbury Extended Schools was awarded £1,000 of funds from the Youth Funding Budget for 2011/12, towards their project to put on sessions during the school holidays at the school.

**Decision**

Junior Tisbury Arts Group was awarded £954.50 of funds from the Youth Funding Budget for 2011/12, towards their project to enable young people to participate in a drama production for the local community.

**Decision**

Fovant Youth Club was awarded £1,000 of funds from the Youth Funding Budget for 2011/12, towards their project to employ a youth worker to enable the youth club to open weekly. *It was noted that this was an exception to the rule as the Board felt that the Youth Club had tried every other option available to recruit a volunteer and had been unsuccessful.*

**Decision**

**Mere & Tisbury Development Centre for Young People was awarded £750 of funds from the Youth Funding Budget for 2011/12, towards their kayaking project.**

**Decision**

**Tisbury & Mere Bridging Project was awarded £500 of funds from the Youth Funding Budget for 2011/12, towards their project to purchase tools and equipment for their healthier eating project.**

**Decision**

**Mere & Tisbury Lifeguards was awarded £1,000 of funds from the Youth Funding Budget for 2011/12, towards their project to train a group of young people to be lifeguards, in order to volunteer and open local community pools for extra days/sessions. The Board agreed to release £850 immediately with an additional £150 of funds to follow if it was confirmed that the number of young people which could take part could be increased at the same cost per place on the training course. *This release of additional funds was delegated to the Community Area Manager in consultation with the Chairman.***

**Decision**

**Young Parents Group was awarded £1,000 of funds from the Youth Funding Budget for 2011/12, towards their project to produce an informational DVD made by the young parents to be shown around schools and other young people's groups. *The Board asked that the applicant approach the Sure Start team for advice on their ideas for the DVD's content.***

**Decision**

**Tisbury Motorcycle Project was awarded £1,000 of funds from the Youth Funding Budget for 2011/12, towards their project to purchase tools and equipment and bike spares.**

The total amount awarded from the Youth Project Funding Budget 2011/12 at this meeting was £11,270.50. All funds were awarded with the following condition:

**Responsibility was delegated to the Community Area Manager, Stephen Harris, to ensure funds are only released once all financial evidence has been received and a suitable 'supporter' is in place for each project, as agreed by the Chairman.**

5.

Jubilee and Olympic Event Funding

At its meeting on 29 February 2012, the South West Wiltshire Area Board set aside £41,000 of funds for Jubilee and Olympic community event funding.

A report detailing 13 applications for this funding had been attached to the agenda. The Chairman explained that the Board members had previously met to look at all of the submitted applications for funding, where the population figures for each parish had been considered alongside each application.

Decision

**Chicklade Parish Council was awarded £500 from the Area Board Diamond Jubilee & Olympic Torch Fund, towards their event.**

Decision

**Donhead St Mary Parish Council was awarded £1,000 from the Area Board Diamond Jubilee & Olympic Torch Fund, towards their event.**

Decision

**Hindon Parish Council was awarded £1,000 from the Area Board Diamond Jubilee & Olympic Torch Fund, towards their event.**

Decision

**Swallowcliffe Parish Council was awarded £500 from the Area Board Diamond Jubilee & Olympic Torch Fund, towards their event.**

Decision

**Teffont Parish Council was awarded £500 from the Area Board Diamond Jubilee & Olympic Torch Fund, towards their event.**

Decision

**Fovant Parish Council was awarded £1,000 from the Area Board Diamond Jubilee & Olympic Torch Fund, towards their event.**

Decision

**Sutton Mandeville Parish Council was awarded £500 from the Area Board Diamond Jubilee & Olympic Torch Fund, towards their event.**

Decision

**Sedgehill and Semley Parish Council was awarded £1,000 from the Area Board Diamond Jubilee & Olympic Torch Fund, towards their event.**

Decision

**Barford St Martin Parish Council was awarded £1,000 from the Area Board Diamond Jubilee & Olympic Torch Fund, towards their event.**

Decision

**Burcombe Parish Council was awarded £500 from the Area Board**

	<p><b>Diamond Jubilee &amp; Olympic Torch Fund, towards their event.</b></p> <p><b><u>Decision</u></b>  <b>Dinton Parish Council was awarded £1,000 from the Area Board Diamond Jubilee &amp; Olympic Torch Fund, towards their event.</b></p> <p><b><u>Decision</u></b>  <b>Quidhampton Parish Council was awarded £1,000 from the Area Board Diamond Jubilee &amp; Olympic Torch Fund, towards their event.</b></p> <p><b><u>Decision</u></b>  <b>Bishopstone Parish Council was awarded £750 from the Area Board Diamond Jubilee &amp; Olympic Torch Fund, towards their event.</b></p> <p>The total amount awarded from the Area Board Diamond Jubilee &amp; Olympic Torch Fund at this meeting was £10,250.</p>
6.	<p><b><u>Community Area Grants</u></b></p> <p>The Board considered five applications detailed in the report, for funding from the Community Area Grant Scheme. The Chairman invited applicants present to speak in support of their application and to answer any questions from the room. After discussion the Board members voted on each application in turn.</p> <p><i>Since publishing the agenda papers, Donhead St Mary had received expert advice on the specification of the equipment needed for the project and had therefore decided to upgrade to a higher priced quote, than was detailed in their original papers. The Board members had all received the updated papers and copies were available at the meeting.</i></p> <p><b><u>Decision</u></b>  <b>Donhead St Mary Parish Council was awarded £3,650 towards their project to replace the cricket pitch.</b></p> <p><b><i>Reason</i></b>  <b><i>The application met the Community Area Grant Criteria for 2011/12 and demonstrates a link to the Wiltshire Community Plan 2011 – 2026 as detailed in the Officer’s Report.</i></b></p> <p><b><u>Decision</u></b>  <b>Dinton and District Short Mat Bowling Club was awarded £1,476 towards their project to replace the playing mats.</b></p> <p><b><i>Reason</i></b>  <b><i>The application met the Community Area Grant Criteria for 2011/12 and demonstrates a link to the Wiltshire Community Plan 2011 – 2026 as detailed in the Officer’s Report.</i></b></p> <p><b><u>Decision</u></b>  <b>Chalke Valley Cricket Club was awarded £2,579 towards their project to</b></p>

**purchase covers for cricket ground wicket.**

***Reason***

***The application met the Community Area Grant Criteria for 2011/12 and demonstrates a link to the Wiltshire Community Plan 2011 – 2026 as detailed in the Officer’s Report.***

*Since publishing the agenda papers the Board had received proof that planning permission had been awarded to the Mere Skate Park Project, Councillor Jeans provided a paper copy of this to the Chairman.*

*Councillor Jeans had previously declared a personal interest in this application, he spoke on behalf of the project and took part in the discussion, he voted on this application.*

**Decision**

**Mere Town Football Club was awarded £4,000 towards their Stadia Improvement Project.**

***Reason***

***The application met the Community Area Grant Criteria for 2011/12 and demonstrates a link to the Wiltshire Community Plan 2011 – 2026 as detailed in the Officer’s Report.***

*Councillor Jeans had previously declared a prejudicial interest in this application, he spoke on behalf of the project and then left the room during the decision, he did not vote.*

**Decision**

**Mere Parish Council was awarded £18,389 towards their project to build a skate park, with the following condition:**

- ***That two additional quotes and a business plan is provided within three months of the award.***

**The Board agreed that the release of funds be delegated to the Community Area Manager, in consultation with the Chairman, once satisfied that the information meets the criteria.**

***Reason***

***The application met the Community Area Grant Criteria for 2011/12 and demonstrates a link to the Wiltshire Community Plan 2011 – 2026 as detailed in the Officer’s Report.***

The total amount awarded by the Board from the Community Area Grant Budget 2011/12 at this meeting was £30,094.

*The Board was aware that the total amount awarded at this meeting may be higher than the total remaining in the Community Area Grant (CAG) Budget for 2011/12, however until an audit of all funds allocated throughout 2011/12 could*

	<i>be completed the exact figure was not available. The Board therefore agreed to draw on the CAG budget for 2012/13 for any additional top ups needed to fulfil these awards.</i>
7.	<u>Close</u> The next meeting of the South west Wiltshire Area Board will be held on Wednesday 11 April 2012, 7.00pm at Charlton Remembrance Hall.



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**Crime and Community Safety Briefing Paper**  
**Mere**  
**27<sup>th</sup> March 2012**



## **1. Neighbourhood Policing**

**Team Sgt:**

Debra Ashley

**Team:**

Beat Manager – PC Richard Salter  
PCSO – Jake Noble

## **2. NPTs - Current Priorities & Consultation Opportunities:**

Up-to-date details about Neighbourhood Policing Teams including team membership, current priorities and forthcoming community consultation events can be found on our Wiltshire Police Website.

□ Visit the new and improved website at: [www.wiltshire.police.uk](http://www.wiltshire.police.uk)

## **3. Police Authority Representative:** Joy Hillyer

Please contact via Wiltshire Police Authority Tel. 01380 734022 or  
<http://www.wiltshire-pa.gov.uk/feedback.asp>

## **4. Performance and Other Local Issues:**

The performance figures for Mere and the surrounding villages this reporting period show a continued 4% decrease in reported crime.

There are still challenges for local policing in Mere re reports of antisocial behaviour and criminal damage, surprisingly these are not youth related reports, most are from neighbours and ongoing disputes in specific areas. This type of behaviour and reporting affects all those living within the vicinity and can be most upsetting.

The Neighbourhood Policing Team at Mere continues to treat every case with the importance they deserve and their work with our Partners in the Council is invaluable.

The industrial units/estates within Semley village have seen a number of particular incidents where premises have been entered and force used to steal property left/stored there. Metal and other valuable tools and machinery continue to be items of choice re local criminality.

It is really important where possible to invest in security marking technology, CCTV, and other preventative methods where possible.

In the current economic climate offending is likely to continue and steps to disrupt/prevent need to be considered by businesses and householders alike.

Mere	Crime				Detections	
	March 2010 - February 2011	March 2011 - February 2012	Volume Change	% Change	March 2010 - February 2011	March 2011 - February 2012
Violence Against the Person	26	26	0	0%	38%	65%
Dwelling Burglary	7	11	4	57%	14%	45%
Criminal Damage	31	42	11	35%	6%	12%
Non Dwelling Burglary	42	29	-13	-31%	0%	0%
Theft from Motor Vehicle	30	13	-17	-57%	3%	0%
Theft of Motor Vehicle	7	0	-7	-100%	0%	#DIV/0!
<b>Total Crime</b>	<b>185</b>	<b>178</b>	<b>-7</b>	<b>-4%</b>	<b>11%</b>	<b>17%</b>
<b>Total ASB</b>	<b>86</b>	<b>115</b>	<b>29</b>	<b>34%</b>		
<p>Wiltshire Police are compared against a group of 8 most similar forces. Wiltshire Police have performed in line with peers and better than average for All Crime and better than peers for Violent Crime in the previous 12 month period (Mar 2011 - Feb 2012)</p> <p>*Total Crime comprises all Crime Groupings listed above and also includes Theft and Handling, Fraud and Forgery, Robbery and Sexual Offences  ** Detections include both Sanction Detections and Local Resolution</p>						

Inspector Lindsey Winter  
Area Inspector for Warminster Westbury Tisbury and Mere  
27<sup>th</sup> March 2012

# Crime and Community Safety Briefing Paper Tisbury

27<sup>th</sup> March 2012



## 1. Neighbourhood Policing

### Team Sgt:

Ps Debra Ashley

### Town Centre Team:

Beat Manager – PC Martyn Day  
PCSO – Gary Chambers

## 2. NPTs - Current Priorities & Consultation Opportunities:

Up-to-date details about Neighbourhood Policing Teams including team membership, current priorities and forthcoming community consultation events can be found on our Wiltshire Police Website.

□ Visit the new and improved website at: [www.wiltshire.police.uk](http://www.wiltshire.police.uk)

## 3. Police Authority Representative: Joy Hillyer

Please contact via Wiltshire Police Authority Tel. 01380 734022 or  
<http://www.wiltshire-pa.gov.uk/feedback.asp>

## 4. Performance and Other Local Issues

There is a 10% decrease in reported crime this reporting period, compared to this time last year, this means 24 less crimes.

Whilst this is good news challenges still continue in relation to thefts of fuel, both vehicle and house fuel.

Fuel is definitely the stolen commodity of choice for the south rural communities.

There has not been the number or intensity of crime reports as there was at the beginning of the year, however fuel thefts continue.

There have been 3 recent arrests of local offenders caught whilst stealing fuel from a vehicle but other offenders are also clearly active.

Please be reminded there are crime preventative devices and fuel marking products available from your local fuel providers – re household fuel tanks. These products would certainly be recommended to prevent/deter offenders should you feel vulnerable to this type of crime.

Any suspicious activity should always be recorded and reported where possible to the Police. If resourcing allows we will always consider sending a unit – priority permitting.

Intelligence and information from the public who are the eyes and ears within our communities is invaluable.

Crimestoppers is always available for those wishing to provide information anonymously.

<b>Tisbury</b>	<b>Crime</b>				<b>Detections</b>	
	March 2010 - February 2011	March 2011 - February 2012	Volume Change	% Change	March 2010 - February 2011	March 2011 - February 2012
Violence Against the Person	15	15	0	0%	47%	33%
Dwelling Burglary	15	6	-9	-60%	0%	0%
Criminal Damage	31	32	1	3%	10%	3%
Non Dwelling Burglary	73	44	-29	-40%	1%	0%
Theft from Motor Vehicle	23	17	-6	-26%	0%	0%
Theft of Motor Vehicle	4	7	3	75%	0%	29%
<b>Total Crime</b>	<b>230</b>	<b>206</b>	<b>-24</b>	<b>-10%</b>	9%	8%
Total ASB	99	108	9	9%		
<p>Wiltshire Police are compared against a group of 8 most similar forces. Wiltshire Police have performed in line with peers and better than average for All Crime and better than peers for Violent Crime in the previous 12 month period (Mar 2011 - Feb 2012)</p> <p>*Total Crime comprises all Crime Groupings listed above and also includes Theft and Handling, Fraud and Forgery, Robbery and Sexual Offences  ** Detections include both Sanction Detections and Local Resolution</p>						

Inspector Lindsey Winter  
Area Inspector for Warminster Westbury Tisbury and Mere  
27<sup>th</sup> March 2012

## **NHS Update – March 2012**

### **Are you looking for an NHS dentist?**

It's a lot easier to see an NHS dentist than you might think. In fact, there are lots of NHS dentists throughout Wiltshire who are taking on new NHS patients now, and it's very simple to make an appointment. Call the NHS Wiltshire Dental Helpline number for more information: **0845 7581926** or go to: [www.nhs.uk](http://www.nhs.uk)

### **Bladder and kidney cancer awareness campaign launches**

Bladder and kidney cancer kill more than 7,000 people in England every year - that's 20 people every day, or almost one person every hour. But cancer experts believe that with earlier diagnosis 1,000 lives could be saved each year if patients recognised the possible symptoms and visited their GP straight away.

In Bristol, Bath, North Somerset, Somerset, South Gloucestershire and Wiltshire, Primary Care Trusts have received a £245,000 investment from the Department of Health to raise awareness of the symptoms of bladder and kidney cancer and more importantly, to take action if people have them. The campaign is called "Blood in your pee?" and posters and leaflets will be sent to all GP surgeries to raise awareness of symptoms and to encourage people to speak to their doctor.

In Wiltshire, mortality rates from both kidney and bladder cancer are very similar to those for England as a whole, with four deaths from kidney cancer per 100,000 population in 2007-9, and five deaths from bladder cancer per 100,000 population over the same period. The number of deaths in Wiltshire could be reduced if people identify and act on the signs of bladder and kidney cancer, and get an early diagnosis.

The most common symptom of both bladder and kidney cancer is blood in the urine, which is not necessarily painful and can come and go. Anyone who notices they are passing blood in their urine should contact their GP. Other symptoms of bladder cancer include the need to pass urine very often and / or very suddenly, and pain when passing urine. Other symptoms of kidney cancer can include painful spasms in the ureters or the bladder caused by blood clots, a lump in the area of the kidney, a dull pain in the side and a persistently high temperature, which can include night sweats, tiredness and weight loss. If people are experiencing any of these symptoms they should see their doctor.

### **Board Meeting**

The next Board meeting will be held on 28 March 2012 at Dorothy House, Winsley, Bradford on Avon, BA15 2LE. Members of the public are welcome to attend. Papers are published a week before the meeting on [www.wiltshire.nhs.uk](http://www.wiltshire.nhs.uk) or on request from Stacey Saunders, NHS Wiltshire (tel: 01380 733839, email: [stacey.saunders@wiltshire.nhs.uk](mailto:stacey.saunders@wiltshire.nhs.uk)). For further information please email [communications@wiltshire.nhs.uk](mailto:communications@wiltshire.nhs.uk)





## April update

### Summary Care Record – your emergency care summary

The NHS in England is introducing the Summary Care Record, which will be used by doctors and nurses in the event of unscheduled or emergency care. The record will contain information about any medicines you are taking, allergies you suffer from and any bad reactions to medicines you have had, to ensure those caring for you have enough information to treat you safely. It is already being used successfully in many parts of the country and will affect the whole of the patient population of Wiltshire. More information is below:

#### **People in Wiltshire will receive letters with information and a leaflet about the Summary Care Record from 16<sup>th</sup> April onwards.**

The Summary Care Record can be very useful to health staff – particularly if you are taken ill or have an accident in an area where you do not live. Healthcare staff will be able to check your information so that they know what will be the best way to treat you if, for instance, you are allergic to a particular medicine.

Healthcare staff who can see your Summary Care Record:

- Need to be directly involved in caring for you;
- Need to have a smartcard with a chip and passcode (like a bank card and PIN)
- Will only see the information they need to do their job and
- Will have their details recorded

By law, everyone working for the NHS, or on behalf of the NHS, must respect your confidentiality and keep all information about you secure – and more information about this is contained in the leaflet you will receive.

As a patient you have a choice:

- **Yes I would like a Summary Care Record** – you do not need to do anything when you receive your letter, and a Summary Care Record will be created for you. If you have an accident, or need some emergency or unscheduled healthcare, healthcare staff will ask your permission before they look at your record, except in certain circumstances (for example if you are unconscious).
- **No I do not want a Summary Care Record** – a freepost opt out form will be included with your letter. **This form should be completed, sealed and returned, or alternatively you can hand it into your GP practice.** Additional copies of the opt out form can be picked up from your GP practice or requested from the dedicated NHS Summary Care Record Information line on **0300 123 3020.**

If you feel you would like more information to help you decide, you can telephone the dedicated NHS Summary Care Record Information Line on **0300 123 3020** or visit the website at **[www.nhscarerecords.nhs.uk](http://www.nhscarerecords.nhs.uk)**, where you can find information in other formats and languages.

**You can choose not to have a Summary Care Record and you can change your mind at any time by informing your GP practice.**

If you are a parent or guardian of a child under 16 then you may wish to discuss this with them – they will automatically receive a Summary Care Record unless you opt them out.

Your Summary Care Record will be created over the next six months from receipt of your letter; if you choose not to have a Summary Care Record then you need to send the opt-out form back within 12 weeks from the date of your letter.

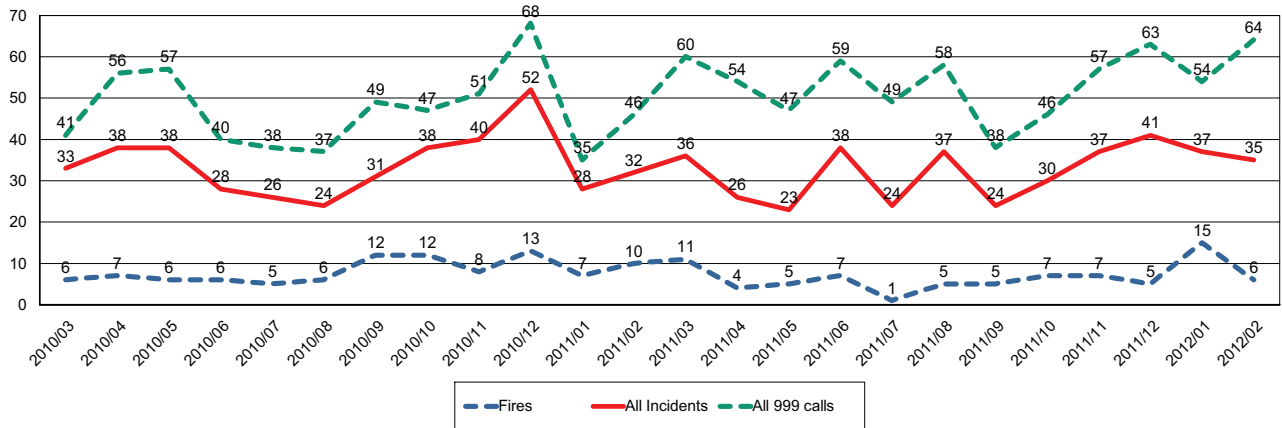
If you do nothing the NHS will assume that you are happy and create a Summary Care Record for you.



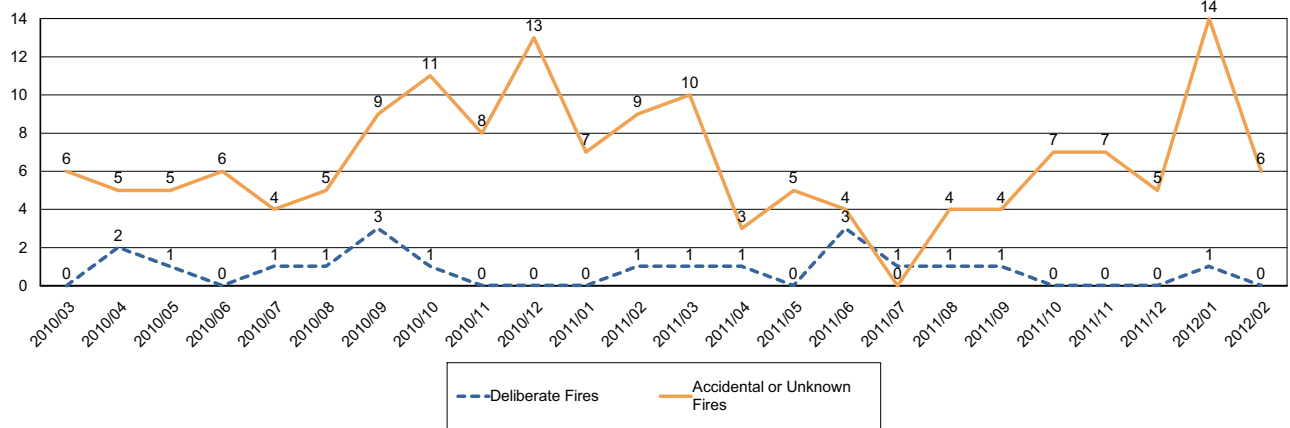
## Report for South West Wiltshire Area Board

The following is an update of Fire and Rescue Service activity up to and including February. It has been prepared using the latest information and is subject to change.

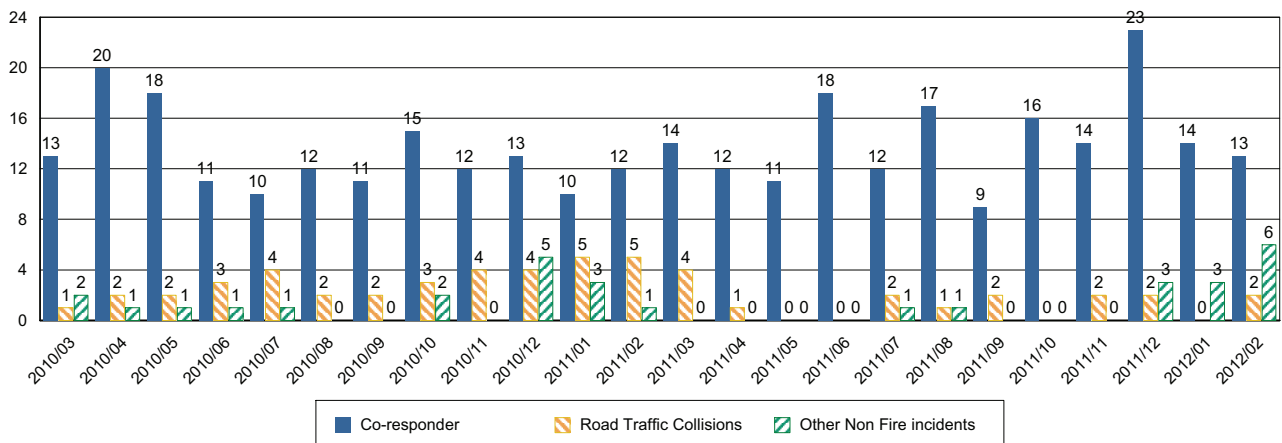
### Incidents and Calls



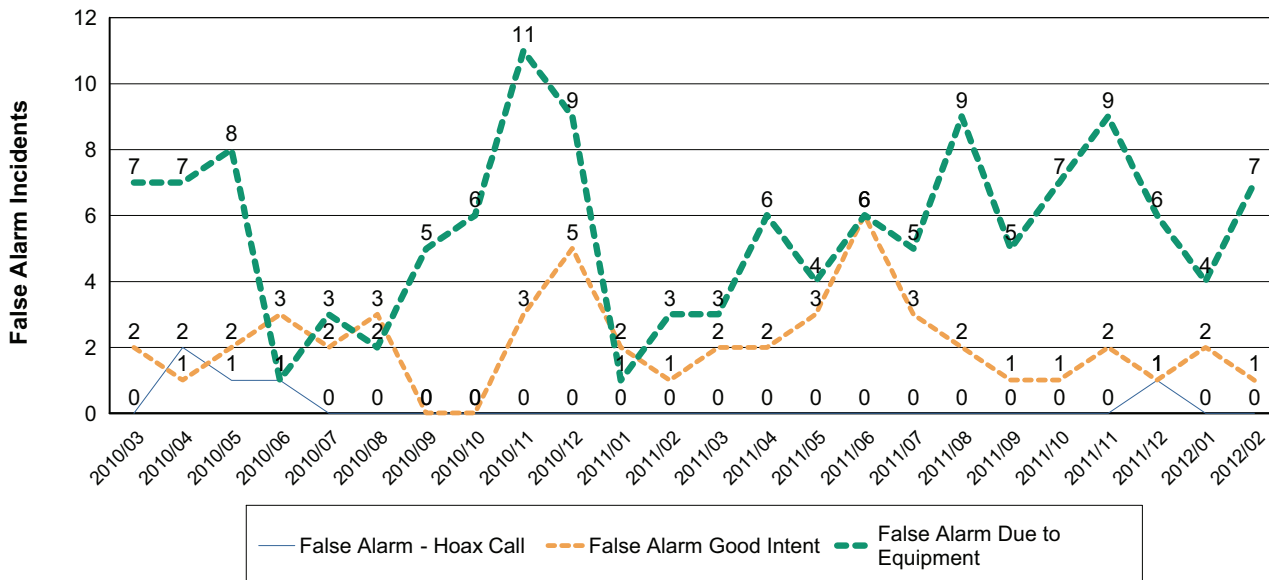
### Fires by Cause



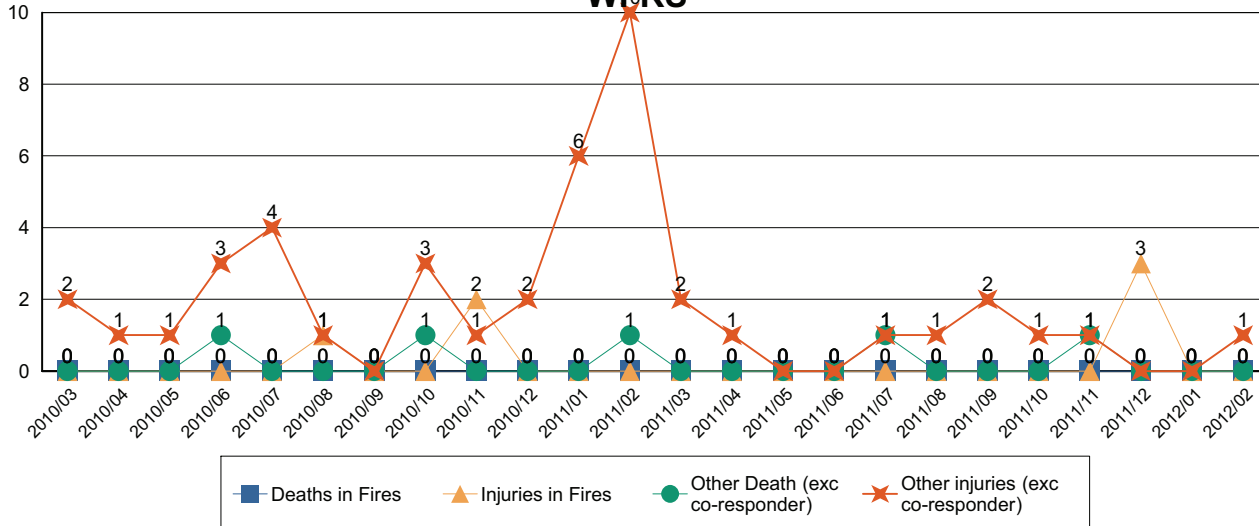
### Non-Fire incidents attended by WFRS



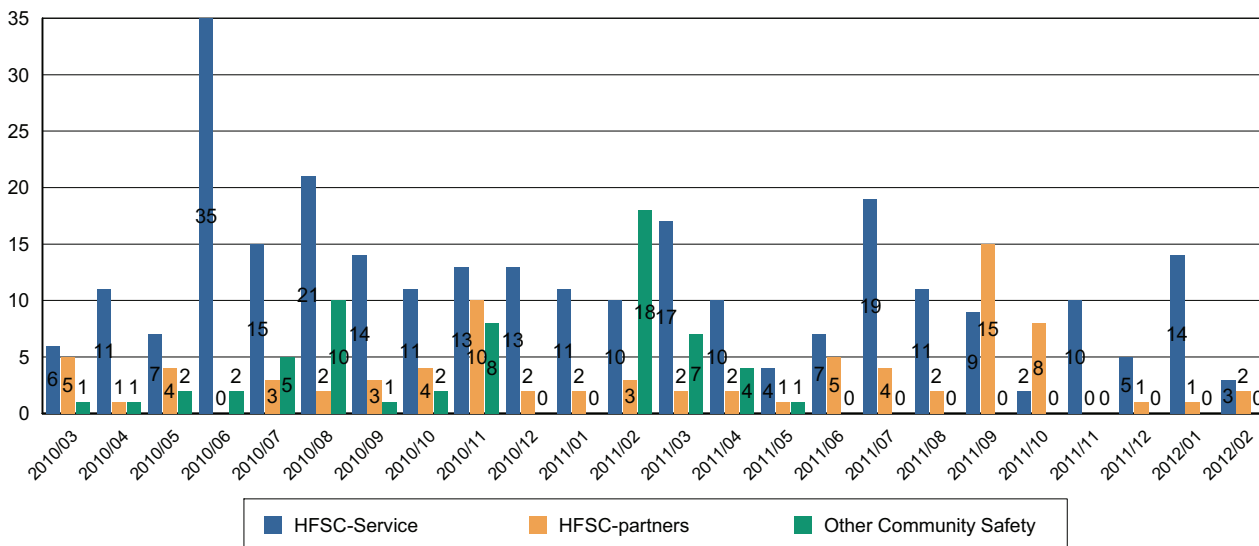
### Number of False Alarm Incidents



### Death & Injuries in incidents attended by WFRS



### Home Fire Safety Checks and other domestic safety



Comments and Interventions overleaf

## Community Area Board – Partners Update

### Wiltshire Fire & Rescue Service

#### The Need for Change

The risks that Wiltshire Fire and Rescue Service face are changing, from a reduction in our budget, through the increased housing within Wiltshire to the type of incidents that we respond to on a daily basis.

Our goal is to meet these challenges and provide an improved service to you in the most effective and efficient way possible.

#### Areas of Change

To achieve this goal, we have reviewed how we provide the service today and how we should be providing that service to you in the future. We have come up with five proposals that will expand our ability to respond to incidents, enhance the knowledge and skills of our staff and reduces the overall cost of the Service to you, the taxpayer.

This briefing note sets out the proposals but we also need your help.

This is your service and we would like your opinion on what we plan to do.

#### Wiltshire Fire & Rescue Service Proposals

We are proposing the following options:

1. To alter the way we employ firefighters on the Retained Duty System (on-call staff) to guarantee availability and to provide a sustainable system.
2. To alter the way we crew stations to relocate staff throughout the county to create communities of stations to manage increased risk presented by future developments.
3. To alter the shift times of operational staff to occur outside of incident peak hours.
4. To alter duty systems to provide enhanced cover (for example: Westlea will have an immediate response at night).
5. To relocate specialist vehicles to provide suitable and sustainable arrangements.

We would welcome your opinion on these changes and this can be done in a number of ways. You can register as a stakeholder and receive a survey to complete, you can view the consultation document and comment using the supplied e-mail address or you can view the proposals and complete the survey that will be provided at the meeting.

**Electronically:** [consultation@wiltsfire.gov.uk](mailto:consultation@wiltsfire.gov.uk)

**Telephone:** 01380731114

**Post:** Scott Taylor (Public Consultation Lead) Manor House, Potterne,  
Wiltshire SN10 5PP



WILTSHIRE COUNCIL

ITEM ??

## SOUTH WEST WILTSHIRE AREA BOARD (11 APRIL 2012)

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### Speed Indicator Device Allocation 2012/13

#### Purpose of the Report

1. To delegate responsibility for future discussions and decisions on the allocation of the SID to the Community Area Manager in consultation with the Community Area Transport Group.

#### Introduction:

SIDs are proven to be effective in reducing the speed of traffic through villages when deployed for short periods. Their effectiveness is increased when used in conjunction with an active Community Speedwatch scheme signalling to drivers that speeding is not acceptable.

From April responsibility for fixing the SID deployment programme is devolved to Area Boards.

#### SID allocation:

Best practice is that a SID should not be deployed to a particular site for more than 14 days at a time. It is also recommended that it does not return to the same site within 12 weeks so that it remains effective.

A SID can only be placed at a site that meets the criteria (see Appendix) and has had a metrocount to test the speed of vehicles.

Where a metrocount has provided data for a site that meets the criteria for speedwatch the Area Board encourages the local community to set up a Speedwatch Scheme.

The Area Board currently has 15 sites eligible for a SID, and at the present time each site is used in turn on a rolling schedule. In order to change the SID deployment programme in the future, this proposal will delegate responsibility to the Community Area Manager in consultation with the Community Area Transport Group to ensure the ability to take immediate action.

#### Recommendation:

1. To delegate responsibility for future discussions and decisions on the allocation of the SIDs to the Community Area Manager in consultation with the Community Area Transport Group.

Report Author: Stephen Harris – Community Area Manager  
Tel No: 01722 434211 E-Mail: [stephen.harris@wiltshire.gov.uk](mailto:stephen.harris@wiltshire.gov.uk)

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## Appendix A

### Criteria for Metro Count Site Selection

Below is a list of points that need to be followed when selecting a survey site. This is important as if not followed the data quality will be poor and inaccurate.

- 1) Select sites where most traffic is travelling at a constant speed across the tubes. Avoiding sites where vehicles are accelerating or decelerating due to bends, steep inclines, traffic signals or intersections.
- 2) Avoid site where vehicles stop over the tubes.
- 3) Ensure that traffic will cross perpendicular to the tubes. Avoid sites where vehicles will turn across the tubes.
- 4) Avoid sites that vehicles will change lanes.
- 5) Ensure there is a suitable securing point for the Roadside Unit, such as street furniture, tree or posts.
- 6) Needs to be at least a 100 Metres away from the beginning or ending of a speed limit change.
- 7) Consideration for the safety of the Survey Officer is paramount.
- 8) Include as much information of the location as possible including house number, lamp post number, road name, road number and maps

With all the above points covered the request will be dealt with as quickly as possible and results sent back.

The Road Safety Team will answer any questions regarding the above points. We are unable to visit sites as we are limited on resources, unless special circumstance arise.



<b>Report to</b>	<b>South West Wiltshire Area Board</b>	
<b>Date of Meeting</b>	<b>11 April 2012</b>	
<b>Title of Report</b>	<b>Funding for Young People in the South West Wiltshire Community Area</b>	
<b>Purpose of Report</b>		
For Councillors to consider 1 application seeking funding for youth projects from South West Wiltshire Area Board.		
	<b>Applicant</b>	<b>Brief description of Project</b>
	Wilton Explorer Scouts	Equipment for outdoor scouting recreational activities
		<b>Amount</b>
		£1,000

## Background

1.1 South West Wiltshire Area Board had £11,743.64 from the 2011/12 budget for funding youth projects across the Mere, Tisbury and Wilton Community Areas.

1.2 The criteria for applications is set out below:

- Groups of young people up to the age of 21 are eligible to apply.
- A group must be a minimum of 3 young people.
- Groups can apply for up to £1000 to take part in activities, buy equipment or other project costs; grants for more than £1000 will be considered on a case by case basis.
- The project ideas should come from young people themselves and they should be actively involved in the planning.
- The project should have a 'supporter' to help and hold funds for the project (e.g. youth worker, school, parish councillor).
- The project should show benefits for young people in at least one of the following areas:
  - Leading healthier lifestyles / keeping physically healthy.
  - Learning new skills.
  - Enjoying recreation and leisure.
  - Making a positive contribution.
  - Access to transport or other services.
  - Challenging bullying or discrimination.
- Young people should have help to present their ideas to the Area Board.
- Young people should develop ideas for how they will know their project has been successful.
- Young people should be actively involved working out the project costs and benefits.

1.3 Young people, with assistance as required, presented their youth project to the Area Board during the Area Board meeting on 22 March 2012 in the form of a 3 minute presentation. A representative from Wilton Explorer Scouts did not attend on 22 March 2012, therefore an opportunity is being provided at the Area Board meeting on 11 April 2012 for this application to be heard.

1.4 A total of 14 groups were awarded funding at the Area Board meeting on 22 March 2012, with a total amount of **£11,270.50** allocated by the Area Board. **£473.14** of youth project funding for 2011/12 remains unallocated at the time of this report.

1.5 All awards are subject to quotes / estimates being provided as financial evidence; one quote is required for each element of the project.

1.6 All awards will be subject to a suitable 'supporter' being in place to hold funds for the project and confirm that any necessary safeguards are in place. The supporter will ensure that funds are spent as outlined within applications and any unspent funds are returned within 3 months of the project starting. The supporter will confirm the project has run and will provide a simple account summary detailing how funds were used within 3 months of the project starting.

The project application is summarised below:

Wilton Explorer Scouts

- The project is to buy equipment for outdoor scouting recreational activities such as camping, cooking, Duke of Edinburgh award scheme.
- The group consists of 9 young people.
- The amount applied for is £1,000.
- The project aims to enable members of the group to do more to work towards their badge awards.
- The group is a mixed unit of boys and girls, and aims to involve more young people through a wider possibility of activities. At present the group do not have enough equipment to run a camp without borrowing from other groups.

**Recommendation:**

- 1) **To consider and approve funding as set out above.**
- 2) **To delegate responsibility to the Community Area Manager, Stephen Harris, to ensure funds are only released once all financial evidence has been received and a suitable 'supporter' is in place for each project, as agreed by the Chairman.**

<b>Report Author</b>	Stephen Harris, Community Area Manager Tel: 01722 434211 E-mail: <a href="mailto:stephen.harris@wiltshire.gov.uk">stephen.harris@wiltshire.gov.uk</a>
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<b>Report to</b>	<b>South West Wiltshire Area Board</b>
<b>Date of Meeting</b>	<b>11 April 2012</b>
<b>Title of Report</b>	<b>Finger Posts in South West Wiltshire</b>

## Purpose of Report

1. To allocate funding of up to £350 to Parish Councils who have registered their requirements with Highways and/or Community Area Manager of replacing or refurbishing finger posts on the highway in their area.

<b>Parish Council</b>	<b>Amount</b>
Teffont Parish Council	£350
<b>TOTAL</b>	<b>£350</b>

1.1 The Area Board has written to all Parishes in South West Wiltshire making them aware of the funding available from the Board to replace or refurbish finger post signs; information can be found in the [reports pack](#) from the Area Board meeting held on 7 December 2011.

1.2 The Board has received 1 request for this funding from the Parish Council listed in the table above.

**Recommendation:** To approve the funding as set out in the table above with the condition that each Parish Council that receives funding to replace or refurbish a finger post must provide evidence of doing so within twelve months.

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## South West Wiltshire Area Board Area Board Project

### 1. What is the aim of the project?

In June 2012 it will be the Queen's Diamond Jubilee. In July 2012 the Olympic torch will be passing through the South West area of Wiltshire. The aim of this project is to provide a simple process for awarding grants to support celebrations within the South West Wiltshire Community Area.

### 2. How will the project work?

#### Who can apply?

The key outcome that the Area Board is hoping to achieve is to strengthen neighbourhoods through increased social cohesion. Applications are therefore welcomed from any of the following:

- Parish Council
- Neighbourhood groups
- Groups of commonality or common interests
- Residents associations

The Area Board wishes to encourage the development of stronger local communities. It will therefore accept applications from groups that have no constitution or terms of reference but have come together for the purpose of organising a celebration event.

#### Can a Parish Council support more than one application?

Yes. There is no limit on the number of applications from any one Parish. However, the Area Board Councillors will need to ensure that awards are fairly and evenly distributed.

#### Who will manage the funds?

It is important that we are accountable for public funds. It is therefore proposed that all applicants must have the full support of the Parish Council. Any grants agreed will be paid to the Parish Council who will be the accountable body. They will need to decide upon the best way to distribute the funding but it is recommended that where a group has no constitution and bank account, the Parish Council takes on that role. For example, the Parish Council could use the funds to pay for hire of items for the group to use.

Any unspent funds will be returned to the Area Board by the Parish Council. Any profits made from an event may be retained by the Parish Council.

#### Application form and Criteria to be used for deciding?

A draft application form is attached to this project proposal. It has been simplified considerably in order to make the process as easy and straight forward as possible for the applicant, Parish

Council and the Area Board.

In deciding upon whether a grant should be awarded, the key consideration will be:

- Will the event help create stronger neighbourhoods and communities and will the award of a grant help this to occur.

### **Financial implications**

It is proposed that :

- £41k is ring fenced for this project. If there is any funding unspent, this will revert back to the Area Board general funding pot.
- Grants will be awarded up to a maximum of £1000. The exception to this is that Mere, Tisbury and Wilton parishes will be awarded up to a maximum of £2000.
- The Parish Council will be responsible for managing any awards given within its Parish.

### **3. Where is the project taking place?**

Within the South West Wiltshire Community Area.

### **4. When will the project take place?**

#### **Process for applying:**

<b>What</b>	<b>When</b>	<b>Who</b>
Take member initiative proposal to Area Board for agreement	29 February 2012 Area Board Meeting	Area Board
Write to all Parish Councils inviting them to promote the project within their Parish and to act as a conduit for applications, subject to approval at Area Board meeting on 29 February 2012	By end of January 2012	Area Board
Publicise the opportunity, support applicants to complete application form. Send completed forms to Area Board.	January – 23 March 2012	Parish Councils (supported by Area Board)
Sort through application forms sifting out any that are unsuitable and putting together recommendation	No later than end of March 2012	Area Board
Members decide upon awards at Area Board Meeting and Parish Councils informed	29 Feb, 22 Mar and 11 Apr 2012	Unitary Councillors
Run events	June/July 2012	Groups or Parish

### **5. What are the Community benefits/evidence of need/desired outcomes?**

Similar events have proved very successful in bringing local communities together. They allow people living in the same area to meet, often for the first time, and to get to know each other. The outcome is a legacy of increased community cohesion and support.

### **6. Who will manage/be responsible for this project?**



**The Community Area Manager and Area Board Chairman will manage the overall process. The Parish Councils will be responsible for deciding which applications will be submitted from within their own Parish.**

**The Unitary Councillors will be responsible for deciding which awards should be granted. The Parish Council will provide confirmation that the event has taken place, a simple account summary detailing how funds were spent, and photographic or video evidence to the Community Area Manager within 3 months of the event. The Parish Council will also return any unspent funds to Wiltshire Council within 3 months of the event.**

#### **7. Costs/quotes/ match funding?**

**£41k to be ring fenced from the existing budget for 2011/12.**

**No match funding is required but councillors will look favourably on applications where some contribution towards funding has been raised.**

## South West Wiltshire Area Board Diamond Jubilee / Olympic Torch Celebration Application Form 2011/2012

PLEASE COMPLETE ALL SECTIONS TO ENSURE THAT YOUR APPLICATION CAN BE CONSIDERED  
Please contact your Parish Council before completing your application

### 1. Your organisation or group

Name of organisation/group			
Contact name			
Contact address			
Contact number		e-mail	
Organisation type	Not for profit organisation <input type="checkbox"/> Parish/town council <input type="checkbox"/> Other, please specify		

### 2. Your Celebration

Celebration Title/Name			
Please briefly describe what type of celebration or street party you are organising (Max 150 words)			

Where will your celebration take place?	
When will your celebration take place?	
If you are successful with your application, what will the funding be used for?	
How many people do you expect to attend?	

### 3. Funding

How do you think your project will make a difference to your community?			
How much funding are you applying for (£1000 maximum or £2000 for Mere, Tisbury and Wilton PCs)			

What will be the total cost of your celebration?			
If you are expecting to receive any other funding for your celebration, please give details.	Source of Funding	Confirmed	Amount

#### 4. Declaration (on behalf of organisation or group) – I confirm that...

- The information on this form is correct, that any award received will be spent on the activities Specified.
- Any form of licence, insurance or other approval for this project will be in place prior to the commencement of the project outlined in this application.
- Acknowledgement will be given of South West Wiltshire Area Board support in any publicity, printed or electronic.
- I give permission for press and media coverage by Wiltshire Council in relation to this project.

Name:

Date:

Position in organisation:

#### 5. Declaration (on behalf of Parish Council, including where Parish Council is also the applicant) – We ....

- (If appropriate) Confirm that the applicant has discussed the celebration with us and to the best of our knowledge, the information on this form is correct.
- Support this application for funding.
- Confirm that if an award is received, we will manage the funds and ensure that it is spent as outlined within this application. Any unspent funds will be returned within 3 months of the event being held.
- If an award is received, we will provide South West Wiltshire Area Board with confirmation that the event has taken place, a simple account summary detailing how funds were used and photographic / video proof within 3 months of the event being held. I give permission for Wiltshire Council to use this media content.

Name:

Date:

Position in Parish Council:

**All completed application forms should be sent to:**

Stephen Harris  
Community Area Manager

Tel: 01722 434211

email: [stephen.harris@wiltshire.gov.uk](mailto:stephen.harris@wiltshire.gov.uk)



<b>Report to</b>	<b>South West Wiltshire Area Board</b>
<b>Date of Meeting</b>	<b>11 April 2012</b>
<b>Title of Report</b>	<b>Diamond Jubilee / Olympic Torch Celebration applications in South West Wiltshire</b>

## Purpose of Report

For Councillors to consider funding applications of up to £1000 (£2000 for Mere, Tisbury and Wilton), either from or with the support of Parish Councils, for the purpose of holding celebrations for the Diamond Jubilee and/or the Olympic Torch route in 2012.

<b>Parish Council</b>	<b>Brief description of Celebration</b>	<b>Amount</b>
Compton Chamberlayne	Afternoon and evening events including live music, hog roast/BBQ, firework display, and village 'sports day'	£1,000
West Knoyle	Mini-Olympics and street party	£1,000
South Newton	Joint fete and BBQ being held with the local Church, including stalls, displays, hog roast and a dog show	£1,000
Broad Chalke	Two day event including street party meal, children's games and competition, film viewing and beacon	£1,000
Mere	Community picnic, street party, beacon and fireworks	£2,000
Chilmark	Two day main event including street party, hog roast and country dancing, beacon and firework display. Also two performances by Amateur Dramatic Society	£1,000
Fonthill Gifford	1950s themed tea party	£250
Zeals	Hog roast, with Maypole displays, entertainment and a bouncy castle.	£1,000
West Tisbury	Stone seat from local quarry, plus contribution towards Tisbury beacon/fireworks	£1,000
East Knoyle	Evening event including beacon, bar, BBQ, children's entertainment and a band	£1,000
Netherhampton	TBC	TBC
<b>TOTAL</b>		<b>£10,250</b>

- 1.1 An outline of the Diamond Jubilee / Olympic Torch celebration proposal, including the criteria for consideration and the application form, is included within the documents for this Area Board meeting. Councillors allocated funds totalling £41,000 towards this proposal during the Area Board meeting on 29 February 2012 (see appendix 1).
- 1.2 The Board has received 11 requests for this funding, either from or supported by the Parish Councils listed in the table above. Information relating to the application from Netherhampton Parish Council is still being confirmed at the time of this report; further clarification will be provided at the Area Board meeting on 11 April 2012.
- 1.3 Parish Councils will manage any funds awarded and ensure that they are spent as outlined within applications. Any unspent funds will be returned by the Parish Council within 3 months of the event being held.

**Recommendation: To approve the funding as set out in the table above with the condition that each Parish Council that receives funding for celebrations must provide South West Wiltshire Area Board with confirmation that the event has taken place, a simple account summary detailing how funds were used and photographic / video proof within 3 months of the event being held.**

<b>Appendices:</b>	Appendix 1 - South West Wiltshire Area Board Diamond Jubilee / Olympic Torch Celebration proposal and application form
<b>Report Author</b>	Stephen Harris, Community Area Manager Tel: 01722 434211

<b>Report to</b>	<b>South West Wiltshire Area Board</b>
<b>Date of Meeting</b>	<b>11 April 2012</b>
<b>Title of Report</b>	<b>Community Area Grants</b>

**Purpose of Report**

- To ask Councillors to consider 1 application seeking 2012/13 Community Area Grant Funding.

<b>Application</b>	<b>Amount</b>
Storage cabins Applicant: Zeals Youth Trust	£1,770

- In addition, to ask Councillors to consider an outstanding amount of £500 for Broad Chalke Village Hall Management Committee as part of their Community Area Grant application, which was considered at the Area Board Meeting on 29 February 2012. £1,663 was awarded at that meeting, and Councillors requested that further information was provided before considering a three year warranty costing £500 as part of the application.

## 1. Background

- 1.1. Area Boards have authority to approve Area Grants under powers delegated to them by the Deputy Leader and Cabinet member for Community Services (15 April 2011). Under the Scheme of Delegation Area Boards must adhere to the Area Board Grants Guidance for funding.
- 1.2. In accordance with the Scheme of Delegation, any decision of an Area Board that is contrary to the funding criteria and/or the officer's recommendation would need to demonstrate that the application in question has a wider community benefit, and give specific reasons for why this should justify an exception to the criteria.
- 1.3. The emphasis in the Coalition Government's Localism agenda supports the ethos of volunteering and community involvement. With this in mind Community Area Grants should be encouraged from and awarded to community and voluntary groups.
- 1.4. Area boards will not consider applications from Town and Parish Councils for purposes that relate to their statutory duties or powers that should be funded from the local Town/Parish precept. However, this does not preclude bids from Town/Parish councils, encouraging community projects that provide new opportunities for local people or those functions that are not the sole responsibility of the Town/Parish council.
- 1.5. In addition to Community Area Grants, Councillors can submit an Area Board Project which differs from Community Area Grants in that they do not require match funding. Area Board Projects should not be used to avoid complying with Community Area Grant criteria.
- 1.6. Officers are required to provide recommendations in their report, although the decision to support applications and to what level is made by Wiltshire Councillors on the Area Board.
- 1.7. Funding applications will be considered at every Area Board meeting.
- 1.8. All applicants are encouraged to contact Charities Information Bureau which is working on behalf of Wiltshire Council to support community and voluntary groups, town and parish councils to seek funding for community projects and schemes both from the Area Board and other local and national funding sources.
- 1.9. Paper copies of funding applications will no longer appear as part of the agenda in an attempt to reduce the volume of paper used. However, the application forms will be available on the Wiltshire Council web site and hard copies available upon request.
- 1.10. The 2011/2012 funding criteria and application forms are available on the council's website ([www.wiltshire.gov.uk/areaboards](http://www.wiltshire.gov.uk/areaboards)) or paper versions are available from the Community Area Manager.



<p><b>Background documents used in the preparation of this Report</b></p>	<ul style="list-style-type: none"> <li>• Community Area Grant Application Pack 2011/12</li> <li>• Wiltshire Community Plan 2011 – 2026</li> </ul>
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## 2. Main Considerations

- 2.1. South West Wiltshire Area Board has been allocated a 2012/2013 budget of **£121,048** for Community Area Grants, Community Partnership Core Funding and Area Board Projects.
- 2.2. The amount of funding remaining for 2012/2013 is currently **£107,633**.
- 2.3. If all Community Area Grants were successfully awarded at this meeting, the remaining funds in the total budget would be **£105,363**. This does not include any other funding awarded by the South West Wiltshire Area Board out of the budget during this meeting.
- 2.4. Councillors will need to be satisfied that grants awarded in the 2012/13 year are made to projects that can realistically proceed within a year of the award being made.
- 2.5. There are due to be 6 rounds of funding during 2012/13, including this meeting. The deadline for submitting applications to the Community Area Manager is 4 weeks prior to the meeting. For the actual dates see: [www.wiltshire.gov.uk/council/areaboards/southwestwiltshireareaboard.htm](http://www.wiltshire.gov.uk/council/areaboards/southwestwiltshireareaboard.htm)

## 3. Environmental & Community Implications

Community Area Grants will contribute to the continuance and/or improvement of cultural, social and community activity and wellbeing in the community area, the extent and specifics of which will be dependent upon the individual project.

## 4. Financial Implications

- 4.1. Awards must fall within the budget allocated to the South West Wiltshire Area Board. Grant applications totalling **£2,270** have been received for this meeting.

## 5. Legal Implications

- 5.1. There are no specific legal implications related to this report.

## 6. HR Implications

- 6.1. There are no specific HR implications related to this report.

## 7. Equality and Inclusion Implications

- 7.1. Community Area Grants give all local community and voluntary groups, Town and Parish Councils an equal opportunity to receive funding towards community based projects and schemes.

7.2. Implications relating to individual new grant applications are outlined within section 8 – “Officer Recommendations.”

**8. Officer Recommendations**

Ref	Applicant	Project proposal	Funding requested
	Zeals Youth Trust	Storage Cabins for Zeals Green Pastures	£1,770

8.1.1. Officers are of the opinion that this application meets the 2011/12 grant criteria.

8.1.2. The application demonstrates a link to the Wiltshire Community Plan 2011 – 2026 (p10), as a better equipped facility potentially helps to build a stronger and more resilient community, fit for the future.

8.1.3. This project is to fund the cost of two new storage cabins on the Zeals Green Pastures site. Currently storage of the junior youth club equipment, ground maintenance, senior goal nets and equipment is achieved by putting items in the changing rooms or mixed in with other equipment. Further storage will enable easier access for all.

8.1.4. The trust hopes to add a new netball court to the facilities available on the site; this could then be used by local schools to host sports afternoons. Greater storage would also be used for such future projects.

8.1.5. The Area Board recognises the need to support and enhance local facilities for all the community.

8.1.6. If the Board does not fund this project then the community would continue to fundraise.

<b>Report Author</b>	Stephen Harris, Community Area Manager Tel: 01722 434211 E-mail: <a href="mailto:stephen.harris@wiltshire.gov.uk">stephen.harris@wiltshire.gov.uk</a>
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## Community Area Grant Application Form 2011/2012

Please ensure that you have read all the Funding Criteria and Additional Guidance Notes before completing this form PLEASE COMPLETE ALL SECTIONS TO ENSURE THAT YOUR APPLICATION CAN BE CONSIDERED  
For larger projects we strongly advise you to contact Charities Information Bureau three months before you approach the area board. (See Section 2 for contact details)  
Please contact your Community Area Manager before completing your application  
(See Section 3 for contact details)

1. Your organisation or group	
Name of organisation	ZEALS YOUTH TRUST
Contact name	
Contact address	
Contact number	e-mail
Organisation type	Not for profit organisation <input checked="" type="checkbox"/> Parish/town council <input type="checkbox"/> Other, please specify CHARITY NO 1064296
2. Your project	
Project Title/Name	ZEALS GREEN PASTURES STORAGE CABINS
What is your project about and what does it aim to achieve?  <i>Important: This section is limited to 600 characters only (inclusive of spaces).</i>	PROVIDE VANDAL PROOF STORAGE CABINS FOR: 1/ YOUTH CLUB JUNIOR GOALS-PLASTIC MOVEABLE - AND GAMES EQUIPMENT 2/ YOUTH CLUB SENIOR TEAM FOOTBALL WETS, BALLS, FLAGS AND GROUND EQUIPMENT.
In which community area does your project take place? (Please give name - see section 3 of the grants pack)	SOUTH WEST AREA BOARD
I/we have discussed our project with the town/parish council?	Yes <input checked="" type="checkbox"/> Date 28/2/12 No <input type="checkbox"/>
I/we have discussed our project with our Wiltshire councillor?	Yes <input checked="" type="checkbox"/> Date 28/2/12 No <input type="checkbox"/>

Where will your project take place?	ZEALS GREEN PASTURE] SPORT] FIELD	
When will your project take place?	AS SOON AS THE GRANT IS APPROVED	
How did you discover there was a need for your project (please provide evidence) and how will your project benefit your local community?  <i>Important: Please do not type/write in paragraphs – This section is limited to 1000 characters only (inclusive of spaces)</i>	ZEALS GREEN PASTURE] IS NOW IN ITS SECOND YEAR SINCE THE INITIAL START UP AND AREA BOARD GRANTS AND OUR CURRENT STORAGE OF JUNIOR YOUTH CLUB EQUIPMENT, GROUND MAINTENANCE, SENIOR GOAL NETS AND EQUIPMENT ARE STORED EITHER IN CHANGING ROOMS OR MUDDLED IN TOGETHER. THIS REQUEST IS TO SORT OUT A MAJOR STORAGE PROBLEM AND IN PARTICULAR GIVE THE JUNIOR YOUTH CLUB EASY ACCESS TO THEIR EQUIPMENTS	
How many people will benefit from your project?	AT LEAST 4 DOZEN POSSIBLY MANY MORE	
How does your project demonstrate a direct link to the local community plan for your area? <a href="http://www.wiltshire.gov.uk/areaboard">www.wiltshire.gov.uk/areaboard</a>  Please provide a reference/page no.	MERE AREA COMMUNITY PLAN REGENERATION OF COMMUNITY (PAGE 15) FACILITIES FOR YOUNG PEOPLE (PAGE 24) ACTIVITIES & FACILITIES FOR TEENAGERS (PAGE 3)	
<b>To be completed ONLY where town/parish councils are making an application</b>		
Is your project one which parish/town councils have powers to raise local taxes to fund?	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
Could your project be funded from your reserves?	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
Is your project urgent (having to be completed in this financial year? If you answer YES please provide evidence elsewhere on the application form)	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/> IDEALLY
Any other information about your project. THE SUMMER SEASON SEES MUCH MORE ACTIVITY BY THE YOUNG YOUTH CLUB PLAYING ON THE SPORTS AREA SO AN EARLY GRANT WILL BE HIGHLY BENEFICIAL. WE HAVE PLANS FOR NET BALL POSTS FOR USE BY GIRLS SO THE LOCAL <sup>PRIMARY</sup> SCHOOLS CAN HOLD SPORTS AFTER NOON. THESE POSTS WILL ALSO BE STORED IN THE CABIN\$		

### 3. Management

How many people are involved in the management of your group/organisation?  
Of these, how many are:

Over 50 years	Male	<input type="text" value="2"/>	Female	<input type="text"/>
25 - 50 years	Male	<input type="text" value="4"/>	Female	<input type="text" value="2"/>
Under 25 years	Male	<input type="text" value="6"/>	Female	<input type="text" value="2"/>
Disabled People	Male	<input type="text"/>	Female	<input type="text"/>
Black and Minority Ethnic people	Male	<input type="text"/>	Female	<input type="text"/>

If your project is intended to continue after the Wiltshire Council funding runs out, how will you continue to fund it?

How will you know whether your project has made a difference in the community? What evidence will be collected to enable you to know that the project has made a positive impact on your community and met the local need? THE REGULAR WEEKLY WEDNESDAY EVENINGS AND OTHER SCHOOLS USE OF THE FACILITIES SHOULD INCREASE INCLUDING AFTER SCHOOL CLUBS AND HOLIDAY CLUBS IN THE SUMMER

Have you contacted Charities Information Bureau for help with your application/ to seek other funding?

Yes

Date

No

To whom have you applied for funding for this project (other than Wiltshire Council)?

Please list with amount applied for and whether you have been successful

Name of Funder

Amount Applied For

Amount Received

GARDEN BOTTLE TRUST

£1770

£1770

Have you or do you intend to apply for a grant from another area board within this financial year?

If yes, please state which one(s).

Yes

No

Are you in receipt or anticipating other funding from other Wiltshire Council departments for this project?

Yes

No



4. Information relating to your last annual accounts (if applicable)		
Year ending:	Month: 31 MAR	Year: 2011 AS PER CHARITY WEBS SITE
A - Total income:	£ 35,487	
B - Minus total expenditure:	£ 11,213 Apr-Dec 2011 = 15,844.34	
Surplus/deficit for year: (A minus B)	£ 24,274 - 15,844	
Free reserves currently held:	£ 8,430 As at Dec 2011	

**5. Financial information – If you can claim back V.A.T. please exclude from figures given below**

Project Costs A Please provide a full breakdown e.g. equipment, installation etc.		Project Income B Please list all sources of funding for this project, as provisional (P) or confirmed (C)		
	£		P/C	£
EXPANDED STORE STEEL STORAGE UNIT		Own fundraising/reserves		£
2m x 2.1m	£ 1350	NONE AVAILABLE		£
3m x 2.1m	£ 1600	Parish/town council		£
VAT	£ 590			£
	£	Trusts/foundations		£ 1770
	£			£
	£	In kind		£
	£			£
	£	Other		£
	£			£
	£			£
	£			£
	£			£
<b>Total Project Expenditure</b>	<b>£ 3440</b>	<b>Total Project Income</b>		<b>£ 1770</b>

Total project income B	<del>1770</del>	£ 1770
Total project expenditure A	<del>3440</del>	£ 3440
Project shortfall A - B	<del>1770</del>	£ 1770
Grant sought from Wiltshire Council Area Board		£ 1770
Bank Details		
Please give the name of the organisations' bank account e.g. Barclays		
Please give the title name of the organisations' bank account e.g. current		



**6. Supporting information – Please enclose all the following documentation as failure to do so may lead to a delay in your application being considered**

Enclosed (please tick)

- Written quotes including the one(s) you are going to use
- Latest inspected/audited accounts or annual report or Income/expenditure budget for current financial year
- Terms of reference/constitution/group rules
- Evidence of ownership/lease of buildings and/or land

For new groups, only the group's terms of reference and a projected income and expenditure budget covering a period of 12 months is required.

**7. Declaration (on behalf of organisation or group) – I confirm that...**

- I have read the funding criteria
- The information on this form is correct, that any award received will be spent on the activities specified, that I will complete a monitoring form (if requested) following completion of the project.
- If an award is received, I will complete and return an evaluation sheet.
- That any other form of licence or approval for this project has been received prior to submission of this application.
- That the necessary policies and procedures will be in place prior to the commencement of the project outlined in this application.
  - Child Protection     Safeguarding Adults
  - Public Liability Insurance     Equal opportunities
  - Access audit     Environmental impact
  - Planning permission applied for (date)    or granted (date)
- That acknowledgement will be given of Wiltshire Council support in any publicity, printed or website material.
- I give permission for press and media coverage by Wiltshire Council in relation to this project.

Name:

Date:

Position in organisation:

28/2/12

Please return your completed application to the appropriate Area Board Locality Team (see section 3)



## SOUTH WEST WILTSHIRE AREA BOARD (11 April 2012)

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### Your Local Issues

#### 1. Purpose of the Report

1.1. To update the board on all issues currently **in progress**. The table below shows all issues currently in progress; a full report will be presented at the Area Board meeting on 11 April 2012, including a recent update for each issue.

#### 2. Issues in progress

ID	Category	Location	Summary of Issue
2034	Planning	Bower Chalke	South Wiltshire Core Strategy
2021	Highways	Wilton	Traffic on A30
1943	Highways	Tisbury	Large vehicles in Tisbury
1925	Highways	Zeals	Speeding in New Road, Zeals
1891	Highways	Wilton	Stoford vehicle activated sign in wrong place
1856	Highways	Sutton Mandeville	Speeding in Sutton Row
1806	Highways	Hindon	Speeding in Hindon
1312	Highways	Dinton	Speeding in Steep Hollow, Dinton
1268	Highways	Broad Chalke	Speeding in Broad Chalke
2152	Highways	Ugford	Village gateway request
2162	Highways	Tollard Royal	Unsuitable for HGVs sign request
2209	Highways	Wilton	Parking bays in The Avenue
2207	Highways	Chilmark	Overgrowing hedges
2200	Highways	Tisbury	Speeding past The Avenue
2199	Community Safety	West Tisbury	Aggressive door selling by pedlars
2249	Environment	Mere	Littering on B3092 and B3095
2258	Highways	Kilmington	Drainage and verge cutting on B3092

### **3. Updates for the above issues:**

3.1. Full details on the issues are available online here:

<http://www.wiltshire.gov.uk/council/areaboards/southwestwiltshireareaboard.htm>

You then click on **issues tracking**. If you would like to be sent hard copies of the issues and updates please send an email to [stephen.harris@wiltshire.gov.uk](mailto:stephen.harris@wiltshire.gov.uk) or phone 01722 434211.

### **4. Reporting an issue:**

4.1. To report an issue go to

[https://forms.wiltshire.gov.uk/area\\_board/areaboards.php](https://forms.wiltshire.gov.uk/area_board/areaboards.php)

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Report Author: Stephen Harris – Community Area Manager

Tel No: 01722 434211

E-Mail: [stephen.harris@wiltshire.gov.uk](mailto:stephen.harris@wiltshire.gov.uk)

## SOUTH WEST WILTSHIRE AREA BOARD

Item No. 15

Please note: this is a working document which is subject to change due to availability of relevant Officers/Partners and relevant time scales.

Date	Cabinet Member Attending	Location	Area Board Agenda Main Items
13 June 2012	Cllr John Thompson	Bishopstone Village Hall	<ul style="list-style-type: none"> <li>• Appointment of Chairman and Vice Chairman</li> <li>• Appointments to Outside Bodies and Working Groups</li> <li>• Volunteering in Wiltshire</li> <li>• Informal Adult Education</li> </ul> <p>Standard items including Partner and Parish Council Updates, Local Issues and Community Area Grants.</p>
15 August 2012	Cllr Fleur de Rhe-Philippe	Mere Area TBC	<ul style="list-style-type: none"> <li>• Matters Arising</li> </ul> <p>Standard items including Partner and Parish Council Updates, Local Issues and Community Area Grants.</p>
17 October 2012-03-28	Cllr Lionel Grundy	Nadder Hall, Tisbury	<ul style="list-style-type: none"> <li>• Matters Arising</li> </ul> <p>Standard items including Partner and Parish Council Updates, Local Issues and Community Area Grants.</p>

